



HONG KONG INTERNATIONAL
AVIATION | 香港國際
ACADEMY | 航空學院
A DIVISION OF THE AIRPORT AUTHORITY HONG KONG

Hong Kong International Aviation Academy

Information Pack

A. General Information

A1. Campus Facility

The campus of the Hong Kong International Aviation Academy (“the Academy”) is strategically located at Hong Kong International Airport (HKIA). The Academy has eight centres offering a wide range of aviation training to the airport community and members of the general public who are interested in the aviation industry.

For more details about the locations of our training centres, please refer to the sitemap in Appendix 1. Most of the training courses listed on our website are held at our Airport World Trade Centre facility.

Finding the Academy is easy. Visitors can access the Airport World Trade Centre from HKIA Terminal 2 levels 3 and 5. Please refer to Appendix 2 for details.

A2. Transportation Choices

There are plenty of ways to travel to and from the Academy. The Airport Express links HKIA directly to Hong Kong's central business district, buses connect the airport with major areas of Hong Kong, and taxis provide a convenient additional option. There are also hotel limousines that can take those visiting Hong Kong directly to their hotels.

A2.1 Airport Express

The Airport Express takes passengers to Central in just 24 minutes. Fast and comfortable, these trains depart at approximately 10-minute intervals from 0554 to 2328 hours, and at approximately 12-minute intervals from 2328 to 0048 hours daily.

For fare information about Airport Express, please refer to the following link:
http://www.mtr.com.hk/en/customer/services/airport_express_index.html

A2.2 Airport Buses

HKIA is well served by public buses, which take passengers to and from most parts of Hong Kong. Comfortable and relatively inexpensive, they offer a convenient transport option. Bus service to the city is available 24 hours a day.

For hours of operation and fares, please visit:
https://www.hongkongairport.com/eng/transport/to-from-airport/bus_from_hkia.html

For more information about airport public bus services, please refer to the following bus operator links:

Citybus Limited: www.citybus.com.hk
Long Win Bus Company Limited: www.lwb.hk

A2.3 Taxis

Taxis offer a fast and flexible way to get to and from HKIA. You can pick up a taxi at the Taxi Station, which can be reached via the left-side ramp outside the T1 Arrivals Hall.

Taxis in Hong Kong are color-coded according to their operating areas. Separate queues are designated for different types of taxi:

- Urban taxis (**red**) serve all destinations throughout Hong Kong, including the airport, except restricted access roads in South Lantau.
- New Territories (N.T.) taxis (**green**) serve only the New Territories and specific roads in Lantau.
- Lantau taxis (**blue**) serve all destinations in Lantau and the airport.

Approximate taxi fares to major parts of Hong Kong can be found at the following link:

<https://www.hongkongairport.com/eng/transport/to-from-airport/taxi.html>

For more information about taxi services, please refer to the following link:

http://www.td.gov.hk/en/transport_in_hong_kong/public_transport/taxi/

A3. Accommodations

There are two hotels located on the airport island. They range from a five-minute walk to 10 minutes by bus from the T1 Arrivals Hall. For more information, please refer to the following links:

- a. Regal Airport Hotel: www.regalhotel.com

Hotel shuttle bus information for Regal Airport Hotel:

<http://shuttle.regalhotel.com/?rlang=en-US>

Regal Airport Hotel Preferential Rates and Booking Details for the participants of HKIAA:

[Click link for details](#)

- b. Hong Kong SkyCity Marriott Hotel: www.skycitymarriott.com

Hotel shuttle bus information for Hong Kong SkyCity Marriott Hotel:

http://www.marriott.com/hotelwebsites/us/h/hkgap/hkgap_pdf/Transportation_and_Map.pdf

SkyCity Marriott Preferential Rates and Booking Details for the participants of HKIAA:

[Click link for details](#)

*Hotels above have the rights for final decision in rates & bookings for the participants. HKIAA (or AAHK) is not responsible for any loss or additional charges for the booking via the captioned links.

A4. Currency, Credit Cards and Banking Services

- The unit of currency in Hong Kong is the Hong Kong dollar (HKD).
- International credit cards such as American Express, Diners Club, Visa and MasterCard are usually accepted at major hotels, department stores and restaurants.
- All commercial banks and moneychangers exchange major foreign currencies and are normally open from 0900 to 1700 hours from Monday through Friday. Foreign exchange kiosks operated by Travelex are located at HKIA terminals and are open seven days a week as well as on public holidays from 0545 to 0100 hours.

For more information, please refer to the following link:

<http://www.hongkongairport.com/eng/shopping/insideshopping/all/money/trav.html>

A5. Useful Information for Staying in Hong Kong

A5.1 Time Zone

The time in Hong Kong is eight hours ahead of Greenwich Mean Time (GMT+8:00).

A5.2 Hong Kong Weather

Hong Kong's climate is sub-tropical, tending towards temperate for nearly half the year. During November and December there are pleasant breezes, plenty of sunshine and comfortable temperatures. January and February are cloudier and cooler. During these months it is not uncommon for temperatures to drop below 10°C in urban areas.

March and April can be very pleasant, although there are occasional spells of high humidity. May to August is hot and humid, with occasional showers and thunderstorms, particularly in the mornings. During these months afternoon temperatures often exceed 31°C; at night, temperatures generally remain around 26°C with high humidity.

The temperature of the Academy training room is set to approximately 22°C. For real-time weather information, please refer to the Hong Kong Observatory website at: www.hko.gov.hk.

A5.3 Tap Water

Drinking of tap water in Hong Kong is not recommended.

A5.4 Consular Services

There are 59 consulates and 6 officially recognised bodies in Hong Kong rendering emergency assistances for their respective citizens.

For more information, please refer to the following link:

<http://www.protocol.gov.hk/eng/consular/>

A5.5 Sightseeing, Shopping and Dining in Hong Kong

Hong Kong is a globally renowned world city and a popular sightseeing destination with east-meets-west culture. Hong Kong is also a famous shopping paradise, with unique experiences from traditional to trendy. Most shops are open seven days a week. For dining, there is a wide range of cuisine available. Academy staff can give advice on dining options that suit all tastes and budgets.

For more information, please refer to the Hong Kong Tourism Board website:
<http://www.discoverhongkong.com/us/index.jsp>

B. Classroom Etiquette

B1. General Classroom Regulations

- No smoking, eating or drinking is allowed inside Academy training classrooms. Water dispenser is available in the common area located at the back of the reception area. Eating and drinking are only permitted inside the common area.
- No photo-taking or video or sound recording is allowed inside Academy training classrooms without the consent of the Academy.
- Please be considerate and do not cause excessive noise inside the Academy. Mobile phones and pagers should be turned OFF or switched to silent mode during class.
- Please do not operate any IT or AV equipment in the classrooms without the presence of Academy instructors or staff.
- Personal belongings should not be left unattended at any time. The Academy will not be responsible for any loss of personal belongings.
- Trainees may enter the classroom 15 minutes before a class commences, and they should leave the classroom as soon as the class is finished. Classrooms will be locked after use.
- A class will be regarded as cancelled if the course instructor is still absent 30 minutes after the scheduled commencement time. Trainees will be notified of the arrangement for make-up classes in due course.

B2. Standards of Behaviour and Attendance

At the Academy, trainees should:

- Attend all classes, arriving on time and remaining until dismissed.
- Notify the instructor in advance of anticipated absence, late arrival or early departure.
- Refrain from disturbing class.
- Turn off and put away cell phones and all other electronic devices unless permission for their use has been otherwise granted.
- Trainees with 80% or above attendance who have satisfactory performance in the course will be awarded a certificate by the Academy.

B3. Dress Code

The dress code for courses at the Academy is smart casual. Dress code requirements may be different for certain activities and events. Trainees are responsible for checking the course syllabus for specific requirements. If a special dress code is required, trainees will be notified in advance.

C. Class and Examination Arrangements During Inclement Weather

When a Tropical Storm Warning or Rainstorm Warning Signal is issued, the following arrangements will apply:

Weather Warning Signal	Issue time	Class Arrangement
Amber/ Red Rainstorm Signal	Anytime	All sessions will be held as usual
Black Rainstorm Signal	At or after 7:00 a.m.	Morning sessions with commencement time before 2:00 p.m. suspended
	At or after 12:00 noon	Afternoon sessions with commencement time at or after 2:00 p.m. but before 6:00p.m. suspended
	At or after 4:00 p.m.	Evening sessions with commencement time at or after 6:00 p.m. suspended
Typhoon No. 3 or below	Anytime	All sessions will be held as usual
Pre-No. 8 Special Announcement/ Typhoon Signal No. 8 or above	At or after 7:00 a.m.	Morning sessions with commencement time before 2:00 p.m. suspended
	At or after 12:00 noon	Afternoon sessions with commencement time at or after 2:00 p.m. but before 6:00p.m. suspended
	At or after 4:00 p.m.	Evening sessions with commencement time at or after 6:00 p.m. suspended

The Academy will not send emails notifying trainees of adverse weather arrangements. Updated weather information can be obtained via the Hong Kong Observatory website at the following link:

<http://www.hko.gov.hk/contente.htm>

When the Tropical Storm Warning Signal No. 3 or Rainstorm Red Warning Signal is in force, it should be assumed that all classes and examinations will be held as scheduled unless an announcement otherwise has been made by the Academy.

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- vii. "Pack" means the Information Pack for Trainees provided by the Academy.*



CAMPUS FACILITY | 學院設施



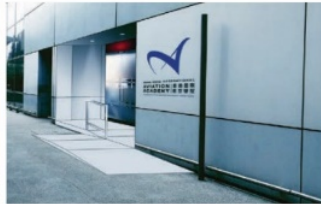
HONG KONG INTERNATIONAL AVIATION ACADEMY HEADQUARTERS (2019/20)
香港國際航空學院總部 (2019/20年落成)



AIRSIDE DRIVER EXAMINATION CENTRE
機場禁區駕駛考試中心



CLEANING TRAINING CENTRE
清潔培訓中心



VIRTUAL REALITY TRAINING CENTRE
虛擬實境培訓中心



AIRPORT WORLD TRADE CENTRE TRAINING FACILITY
機場世貿中心的培訓設施



JARDINE AVIATION ACADEMY
怡中航空培訓學院



CIVIL AVIATION DEPARTMENT TRAINING FACILITY
民航處培訓設施



AIRCRAFT FUSELAGES TRAINING FACILITIES
模擬飛機機身培訓設施



CAMPUS FACILITY

學院設施



Academy Access from Terminal 2

Terminal 2 Level 3 (for passenger drop-off point at Cheong Tat Road)





Academy Access from Terminal 2

Terminal 2 Level 5 (for Airport Express Line from town to airport and passenger drop-off point at kerbside of Terminal 2)

