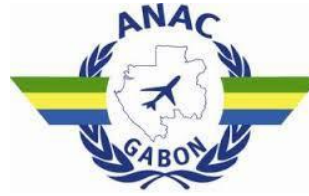




ICAO



***NINTH AFRICA - OCEAN INDIAN AVIATION WEEK EVENTS (AFI WEEK)***

***RADISSON BLU HOTEL, LIBREVILLE, GABON***

***15 – 19 JULY 2024***

**INFORMATION BULLETIN**

**1. Events venue :**

1.1 The Ninth AFI Aviation week events will take place **from 15 to 19 July 2024 at the Radisson Blu hotel in Libreville, Gabon.**

1.2 **Hôtel Radisson Blu :**

**Address:** 5, Nice boulevard, Po Box: 2254 Libreville, Gabon

**Telephone:** +241 (0) 11 44 80 00, D: +241(0)11 44 80 26, M:+241(0) 65 40 57 78

<https://www.radissonhotels.com/en-us/brand/radisson-blu>

**Focal Points:**

**ICAO**

International Civil Aviation Organization <b>Eastern and Southern African (ESAF) Office</b> Tel: +254 (0)20 7622395/7622396 E-mail: <a href="mailto:icaoesaf@icao.int">icaoesaf@icao.int</a>
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International Civil Aviation Organization <b>Western and Central African (WACAF) Office</b> Tel: (221) 33 869 24 24 E-mail: <a href="mailto:icaowacaf@icao.int">icaowacaf@icao.int</a>
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**Gabon**

**Welcome and Facilitation Managers (Visa)**

**1. Name & Surname (s):** Ms. Josette Flore ITOUMBA  
**Phone:** +24177364954  
**E-mail:** [minhindouflore@yahoo.fr](mailto:minhindouflore@yahoo.fr)

**2. Name & Surname (s):** Mr. Romuald SOUNGOU  
**Phone:** +24177294801  
**E-mail:** [romuald.sougou@anac-gabon.com](mailto:romuald.sougou@anac-gabon.com)

**Accommodation Managers**

**1. Name & Surname (s):** Ms. Carina NDONG  
**Phone:** +24174004075

**E-mail:** [carina.ndong@anac-gabon.com](mailto:carina.ndong@anac-gabon.com)

**2. Name & Surname (s):** Ms. KROUMA MBENGA Carine

**Phone:** +24177607810

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**Technical Managers**

**1. Name & Surname (s):** Mr Samuel SAMBA

**Phone:** +24166736304

**E-mail:** [samuelsamba@anac-gabon.com](mailto:samuelsamba@anac-gabon.com)

**2. Name & Surname (s):** Mr. Toussaint MVOLA NDONG

**Phone:** +24174230440

**E-mail :** [toussaint.mvola@anac-gabon.com](mailto:toussaint.mvola@anac-gabon.com)

**Logistic Manager**

**Name & Surname (s):** Ms. Larissa Pamela DIANGA NZENGUE

**Phone:** +24177572060

**E-mail:** [pamela.dianga@anac-gabon.com](mailto:pamela.dianga@anac-gabon.com)

**2. Working languages**

2.1 Meetings will be held in English and French, with simultaneous interpretation.

**3. Opening ceremony**

3.1 The official opening will be on Monday 15 July 2024 at 09:00. Participants are invited to be seated in the conference room at 08:30.

**4. Registration**

4.1 All participants are kindly requested to register online for the respective meetings via the following links:

<https://www.icao.int/WACAF/Pages/AFI-AVIATION-WEEK.aspx>.

<https://www.icao.int/ESAF/Pages/AFI-WEEK-9.aspx>.

4.2 Check-in will start at the meeting venue on **Monday 15 July 2024** and on all days of the meeting **from 07:30 to 08:30**.

4.3 All information on AFI WEEK 9 is available on the following websites

<https://www.icao.int/WACAF/Pages/AFI-AVIATION-WEEK.aspx>;

<https://www.icao.int/ESAF/Pages/AFI-WEEK-9.aspx> and [www.afi-weekgabon.com](http://www.afi-weekgabon.com).

**5. Transportation**

5.1 Transportation will be provided between the meeting venue (Radisson Blu Hotel) and the hotels recommended by the Organizing Committee.

5.2 Transportation will be provided from Libreville international airport to the respective hotels. A desk will be available in the airport arrivals hall to welcome delegates and provide them with the necessary assistance. Similarly, transport will be organized between the hotels and Libreville airport.

5.3 Transport to and from the selected hotels (main entrance) to the meeting venue (Radisson Blu Hotel) will be provided between 07:30 and 08:30, and at 17:00 from the meeting venue to the various hotels.

5.4 Taxis are available and can be taken from your hotel. The GOZEM cab company provides transport on request, with safe, air-conditioned and comfortable metered cabs. Rides can be requested by downloading the GOZEM application from Google Play or App Store (<https://gozem.co/ga/fr/>).

## 6. Hotels information

6.1 Participants are requested to make their own hotel reservations and to indicate that they will be attending an ANAC meeting in order to benefit from special accommodation rates/negotiated rates. A list of recommended hotels is attached to this newsletter. Participants are advised to confirm their hotel reservations as soon as possible (send reservations and itinerary to the Accommodation Commission) to avoid last-minute inconveniences.

## 7. Weather and clothing

7.1 Gabon is crossed by the equator. The climate is therefore equatorial, hot and humid. There is a long rainy season (February-June), a short rainy season (September-December), a long dry season (June-September) and a short dry season (December-January). However, with climate change, it is very common for rains to occur during the dry season.

7.2 Average temperatures range from 23°C to 29°C. Extremes range from 18°C to 36°C. Humidity averages 85% and can reach 100% in the rainy season. Weather conditions in July are as follows:

Month	Average temperature		Humidity	Average daily rainfall (mm)
	Maximum (°C)	Minimum (°C)	Average (%)	
July	27	22	88	20

## 8. Passports and Visa

8.1. Participants are invited to make their own visa applications. They should use the invitation letter to the event and their official letter of designation.

8.2. Visa applicants have two options: either visit the nearest consulate or apply online before arriving in Gabon at <https://evisa.dgdi.ga>.

***Note: We recommend that you obtain an entry visa before your trip.***

8.3. Furthermore, according to circular 0001 MISDL/MDN of 19 October 2017, relating to the free movement of persons in the CEMAC zone, nationals of the following member states **Cameroon, Central African Republic, Republic of Congo, Chad and Equatorial Guinea**, holding a passport valid for at least three (3) months are not subject to an entry visa for Gabon for any stay not exceeding three (3) months (90 days).

8.4. Similarly, according to circular 0002 MISDL/MDN/MAECFIR of 20 October 2017, nationals of **G20 member States and those of member States of the Gulf Cooperation Council** will apply for the issuance of an entry visa to Gabon upon arrival, at approved international crossing points, with the services in charge of immigration. They can, however, apply for a visa via <https://evisa.dgdi.ga>. Travelers must have a passport valid for at least three (3) months.

8.5. For further information and assistance, please contact:

- **Mr. Jean Benoit NZE NGUEMA**  
Phone: +241 62 25 68 45/ +241 77 79 51 88  
E-mail: [benoit.nze@anac-gabon.com](mailto:benoit.nze@anac-gabon.com)
- **Mr. Patrick OTHA**  
Phone: +241 66 72 74 09  
E-mail : [patrickotha2019@gmail.com](mailto:patrickotha2019@gmail.com)

## **9. Health**

- 9.1 Participants are reminded that a valid yellow fever vaccination certificate is required.
- 9.2 Participants should ensure that they have valid health insurance to cover all medical expenses during their stay in Gabon.

## **10. Information on COVID-19**

### ***Before departure for Libreville***

- Covid-19 testing is no longer mandatory prior to boarding flights to Libreville. However, regular Covid-19 screening is encouraged.
- The Passenger Tracking Form is no longer mandatory prior to departure.

### ***Departure from Libreville***

- Covid testing is no longer mandatory for departing from Gabon by air. However, Covid testing (at own expense) is available at health centers and other designated sites for all travelers whose destination may require COVID-19 testing.

## **11. Banking and currency**

The country's legal tender, the CFA franc (XAF), is based on the decimal system. Banknotes are in denominations of 500, 1,000, 2,000, 5,000 and 10,000, while the most widely used coins are in denominations of 100.

- 11.1 The CFA Franc parity is fixed for the euro and is set at Eur = 655.957 FCFA.
- 11.2 The exchange rate against the dollar (USD) is determined by interbank trade, which varies on a daily basis. Participants can obtain up-to-date information from the Internet.
- 11.3 Commercial banks and currency exchange bureaus provide currency exchange services. Most banks are open from 08:00 a.m. to 3:00 p.m. Monday to Friday and from 08:00 a.m. to 12:00 p.m. on Saturdays. Hotels can provide currency exchange services for a small fee.
- 11.4 There are exchange offices at the airport that convert international currencies (Euro, Dollar). Opening hours are Monday to Friday, 8.00 am to 4.00 pm.
- 11.5 ATMs are available in the airport lobby.

## **12 Telephony**

- 12.1 From abroad, dial the area code +241, followed by the number you wish to call, omitting the leading 0. Telephone and communication services are available throughout the country, and Internet access is also available.
- 12.2 Two cell phone companies: Moov Africa Gabon Telecom and Airtel Gabon offer a wide range of services.
- 12.3 SIM card sales outlets are available at the airport.

## **13 Power supply**

- 13.1 Power sockets are type C or E. Local mains voltage is 220 V at a frequency of 50 Hz. We advise you to bring your own adapter.

## **14 Security**

- 14.1 Although Gabon has a good level of security, in the event of an emergency police can be reached at 112 (free number) or +24165818181 (Préfecture de Police).
- 14.2 Gabon's air, land and sea borders are open and the situation is stable. However, please be vigilant when traveling. A curfew is in force between 2am and 5am. Please respect this curfew and avoid demonstration areas and large gatherings.

- 14.3 Useful contacts:

- **Director Security:** Colonel Lilian LEYIGUI  
**Phone:** +24177126316  
**E-mail :** [leyiguililian@yahoo.fr](mailto:leyiguililian@yahoo.fr)
- **Director Public Services :** Commandant Nestor NGOYABI  
**Phone:** +24166280008  
**E-mail :** [ngoyabinestor785@gmail.com](mailto:ngoyabinestor785@gmail.com)
- **Director Official Travel:** Commandant Juste Bodard MOUELE  
**Contacts :** +24166953794

Email : [justbodard1@gmail.com](mailto:justbodard1@gmail.com)

## 15 Tourism

- 15.1. Gabon is an exceptional destination where tropical nature meets wildlife. You'll discover a variety of landscapes with equatorial forest, savannahs, beaches and vast areas inhabited by large mammals and small fauna, guaranteeing unforgettable memories.
- 15.2. Your safari in Gabon will take you to one of 13 national parks, where you'll discover natural treasures such as the Kougou, Djidji and Iboundji waterfalls; the spectacular landscapes of the Lopé, Wonga Wongué and Plateaux Batéké; the beaches of Pongara, Loango and Mayumba; and the peaks of the Monts de Cristal and Massif du Chaillu.
- 15.3. What's more, your visit to the rainforests will be an opportunity to discover the traditions and daily life of indigenous peoples such as the Pygmies.

## 16 Emergency contacts:

- 16.1 Police (call free): 112
- 16.2 If necessary, please call:
  - **Capitaine Eva KPOSSOU KOMBILA** (Phone: +24166267399)
  - **Capitaine Herman MOULOUGUI NZINGA** (Phone: +24177081315)
  - **Capitaine Annie MOULOUGUI** (Phone: +24174106643)

## 17 Health services :

- 17.1 An advanced medical post (AMP) will be set up at the Radisson Hotel, with a medical ambulance in support.
- 17.2 Medical teams and ambulances will be stationed at the hotels selected to host the participants.
- 17.3 If necessary, please contact the referring physicians:
  - **Dr. Cyrille MOUYOPA** (Phone: +241 66235923);
  - **Dr. Flore BRAHIME** (Phone: +241 66183224).

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## LIBREVILLE HOTELS INFORMATION

No.	Hotel	Level (Star)	ANAC rate, negotiated for the room, CFA (XAF)	Distance from meeting venue	Contact details
1.	RADISSON BLU	5	<ul style="list-style-type: none"> <li>• Executive Suite : 350.000</li> <li>• Junior Suite: 240.000</li> <li>• Standard Room Single: 145.000</li> <li>• Standard Room Twin : 145.000</li> <li>• Superior Room : 151.000</li> </ul> (Breakfast included)	0 Km	5, boulevard de Nice, B.P: 2254 Libreville, Gabon Tel: +241 (0) 11 44 80 00, D: +241(0)11 44 80 26, M :+241(0) 65 40 57 78  <a href="https://www.radissonhotels.com/en-us/brand/radisson-blu">https://www.radissonhotels.com/en-us/brand/radisson-blu</a>
2.	PARK INN BY RADISSON	4	<ul style="list-style-type: none"> <li>• Single Room : 110.000</li> <li>• Superior Room : 115.000</li> <li>• Room with seaview : 120.000</li> <li>• Executive Suite : 330 000</li> </ul> (Breakfast included)	0 Km	<a href="https://www.radissonhotels.com/fr-fr/hotels/park-inn-libreville">https://www.radissonhotels.com/fr-fr/hotels/park-inn-libreville</a>  Reservation with ANAC Code to benefit from negotiated rates  <a href="mailto:reservation.libreville@radissonblu.com">reservation.libreville@radissonblu.com</a> <a href="mailto:reservation.libreville@parkinn.com">reservation.libreville@parkinn.com</a>
3.	NOMAD	4	Suite (Breakfast included): 180 000	7.1 Km	La Sablière (14 mn from the Radisson Blu) Tel: 05 40 77 20 Email: <a href="mailto:info@nomadlibreville.com">info@nomadlibreville.com</a>
4.	ONOMO	4	Standard Room : 70 000 (Breakfast included)	6.9 Km	Sablière-Route Angondje (13 mn from the Radisson Blu) BP : 23791 Libreville Sales.libreville@onomohotel.com Tel : +241 65 60 90 27 + 11 45 91 00
5.	HOTEL DE LA SABLIERE	4	<ul style="list-style-type: none"> <li>• Classic Room (Ocean view) 1 pax : 175.000</li> <li>• Classic Room (Ocean View) 2 pax : 195.000</li> <li>• Classic Room (Garden view) 2 pax 160.000</li> <li>• Classic Room (Garden view) 2 pax 180.000</li> <li>• Junior Suite (Garden view) 1 pax 220.000</li> <li>• Junior Suite (Garden view) 2 pax : 270.000</li> <li>• Executive Suite : 350.000</li> <li>• Executive Suite 2 pax : 420.000</li> <li>• Presidential Suite 1 pax : 550.000</li> <li>• Presidential Suite 2 pax : 750.000</li> </ul>	6.1 Km	La Sablière (10 mn from the Radisson Blu) Libreville GABON Tel : +241 (0) 11 44 16 35 <a href="mailto:reception-lgh@luxurygreen-resorts.com">reception-lgh@luxurygreen-resorts.com</a>

No.	Hotel	Level (Star)	ANAC rate, negotiated for the room, CFA (XAF)	Distance from meeting venue	Contact details
			(Breakfast included)		
6.	HOTEL ORCHIDE SABLIERE	2	<ul style="list-style-type: none"> <li>• Single Room : 50.000</li> <li>• Standard Room : 56.000</li> <li>• Mini suite : 79.000</li> </ul>	6.3 Km	La Sablière en face du Ballon d'or (10 mn from the Radisson Blu) BP : 16108 Libreville Tel : +241 65 89 19 36 <a href="mailto:Hotel.orchidee@hotmail.com">Hotel.orchidee@hotmail.com</a>
7.	HOTEL L'ETOILE D'OR SABLIERE	3	<ul style="list-style-type: none"> <li>• Standard Room : 95.000</li> <li>• Superior Room : 105.000</li> <li>• Twins Room : 136.000</li> <li>• Luxury Executive Room : 215.000</li> <li>• Ministerial Suite : 295.000</li> </ul>	5.1 Km	5 Minute du Rond-Point de Jade, Sabliere (7 mn from the Radisson Blu), Libreville Tel : +241 62 52 33 33
8.	KING 'S CHOICE APPART HOTEL	4	<ul style="list-style-type: none"> <li>• Appart Queen's choice 1 room 152.101</li> <li>• Appart king's choice 2 rooms : 210.924</li> <li>• Twins Room : 110.084</li> <li>• Standard Room: 72.269</li> <li>• Superior Room super king : 126.891</li> </ul>	9.8 Km	Stade Agondje (17 mn from the Radisson Blu) BP : 1777 Libreville <a href="mailto:kingschoicelbv@gmail.com">kingschoicelbv@gmail.com</a> Tel : +241 02 03 12 08 +241 01 45 37 01
9.	FLY HOTEL	3	<ul style="list-style-type: none"> <li>• Standard Room 2 pax 150.000</li> <li>• Junior Suite 2 pax 175.000</li> <li>• Executive Suite 2 pax 200.000</li> <li>• Superior Suite 2 pax 225.000</li> </ul>	6.1 Km	Aéroport de Libreville (ADL) Derrière le CKDO (13 mn from the Radisson Blu) Bp : 1624 Libreville, Gabon Tel: +241 (0) 11 44 21 70 Management Team: 011 44 21 71 <a href="mailto:reservations@flyhotelgabon.com">reservations@flyhotelgabon.com</a> <a href="mailto:info@flyhotelgabon.com">info@flyhotelgabon.com</a>
10.	HOTEL LE CRISTAL	4	<ul style="list-style-type: none"> <li>• Standard Room : 100.000</li> <li>• Single Luxury Room : 115.000</li> <li>• Junior Suite Single : 200.000</li> <li>• Presidential Suite : 250.000</li> </ul>	6 Km	Place de L'Independence, Libreville/Gabon (10 mn from the Radisson Blu) Tel : +241 11 72 2777 / +241 74 42 73 20 <a href="mailto:emasbou@lecrystal-hotel.com">emasbou@lecrystal-hotel.com</a>
11.	HOTEL ETOILE D'OR LONDON	3	<ul style="list-style-type: none"> <li>• Standard Room : 95.000</li> <li>• Superior Room : 105.000</li> <li>• Twins Room : 136.000</li> <li>• Executive Luxury Room : 215.000</li> <li>• Ministerial Suite : 295.000</li> </ul>	7.4 Km	London centre-ville (13 mn from the Radisson Blu) Bp : 10654 Libreville, Gabon <a href="http://www.letoledorhotels.com">www.letoledorhotels.com</a> Tel : +241 65 40 68 81



No.	Hotel	Level (Star)	ANAC rate, negotiated for the room, CFA (XAF)	Distance from meeting venue	Contact details
12.	HOTEL BOULEVARD	4	<ul style="list-style-type: none"> <li>• Room with roadview : 80.000</li> <li>• Room with seaview : 90.000</li> <li>• Room with two beds : 80.000</li> <li>• Single Room : 60.000</li> <li>• Suite VIP 1 : 150.000</li> <li>• Suite VIP 2: 180.000</li> <li>• Suite VIP 3 : 250.000</li> </ul> (Breakfast included)	12 Km	ACAE Libreville GABON (19 mn from the Radisson Blu) BP : 18420 +241 011 70 57 81 +241 60 00 64 30 <a href="mailto:info@hotelboulevardgabon.com">info@hotelboulevardgabon.com</a>

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