



*International Civil Aviation Organization*

**Middle East Regional Monitoring Agency Board**

**Twentieth Meeting (MIDRMA Board/20)**  
**(Muscat, Oman, 10 – 11 November 2024)**

---

**BULLETIN**

**1. LOCATION**

1.1 The Twentieth meeting of the Middle East Regional Monitoring Agency Board (MIDRMA Board/20) will be kindly hosted by Oman Civil Aviation Authority (CAA) in Muscat, Oman, from **10 to 11 November 2024**.

1.2 The exact venue will be Aviation Hall within the premises of the Oman Civil Aviation Authority (location: <https://maps.app.goo.gl/Agxm8FrCBQuFU36Y7>).

**2. SCHEDULE OF THE MEETING**

2.1 The Opening Session of the Meeting will be held at 09:00 Muscat local time.

2.2 The schedule and order of the day will be announced at the Opening Session.

2.3 The Meeting will be conducted in English language.

**3. REGISTRATION OF PARTICIPANTS**

3.1 Participants are requested to register to obtain a participant badge, at the Registration Desk located at the entrance of the designated conference between 08:30 and 09:00 hours on the opening day. Participants are requested to wear the Identification Badge during the Meeting.

**4. DOCUMENTATION**

4.1 Please note that no documentation will be available in hard copy format. However, documentation related to the Meeting will be available on the ICAO MID Regional Office website. Accordingly, participants are invited to review the documentation prior to the Meeting in preparation for the discussion during the sessions, as appropriate.

**5. HOTEL RESERVATIONS**

5.1 A list of hotels with Oman CAA corporate rate is **attached** for your convenience with contact details and addresses.

5.2 Participants will need to arrange their own hotel reservation.

**6. TRANSPORTATION**

6.1 Participants are required to arrange their own Airport / Hotels transportation.

6.2 Airport Taxi Services operate private services from the airport to the city, and its neighborhoods at approximately **15 OMR** per vehicle.

6.3 Car rental agencies are located at the airport terminal.

6.4 Participants are required to arrange their daily commute to/from the venue.

## 7. INSURANCE

7.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars, etc.) and Medical Coverage.

## 8. SOME USEFUL TRAVEL INFORMATION

### PASSPORT

8.1 All foreign nationals entering the Sultanate of Oman must possess valid passports or other valid documents for travel. Documents with less than six months to run before expiry are not acceptable.

### VISA

8.2 It is mandatory for participants requiring entry visa to Sultanate of Oman to apply/obtain official visas from the Oman's Embassy or Consulate in their Country prior to their departure to Oman or online on [www.rop.gov.om](http://www.rop.gov.om).

8.3 With a view to assist in the process of issuance of entry visa to Oman, copy of the passport of delegate should be sent, as soon as possible, not later than 10 October 2024 to the attention of Mr. Ahmed Mohammed Al Balushi, email: [ahmed.baluchi@caa.gov.om](mailto:ahmed.baluchi@caa.gov.om); Tel: +968 99880535.

### CUSTOMS

8.4 The following items may be brought into Sultanate of Oman duty free:

- a. Personal effects, such as necessary clothing
- b. 200 cigarettes or 250 gr. of cigars or tobacco
- c. Perfume for personal use.

8.5 Additional quantities of the above items may also be purchased at Muscat International Airport duty free arrival shops before clearing customs. Non-Muslims may purchase reasonable quantities of alcoholic drinks at this outlet.

## 9. CURRENCY, CREDIT CARDS AND BANKING SERVICES

9.1 The unit of currency in Oman is the **Omani Riyal (OMR)**. The unit is divided into 1000 baizes with notes of 100, and 500 baizes and Rial notes of 1, 5, 10, 20, and 50. The Rial to USD exchange rate is 1 OMR = 2.60 US\$.

9.2 There are restrictions on the import of foreign currency. Passengers may bring in a maximum of OMR 6,000 in cash; amounts exceeding this must be declared to the authorities.

9.3 International Credit Cards, such as American Express, Diners Club, Visa, Master Card, Carte Blanche, etc. are usually accepted at most hotels, department stores and restaurants.

9.4 All commercial banks exchange major foreign currencies and are open from 8 am to 14 pm during weekday's office hours from Sundays through Thursdays. There are also plenty of foreign exchange houses who do accept foreign currency. There are plenty of ATM machines all over Oman which are strategically located.

## **10. OTHER USEFUL INFORMATION**

### **SHOPPING**

10.1 Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

### **TAP WATER**

10.2 It is recommended that all visitors drink only bottled water/beverages, however, tap water is safe for drinking.

### **TELEPHONE**

10.3 Mobile SIM Cards are available at the Service providers' outlets at the airport arrival hall and all major commercial centers.

## **11. WEATHER CONDITIONS**

11.1 The main daily maximum and minimum temperatures for the month of November are between 30°C by day and drops down to 25°C during the nights.

## **12. OTHER ASSISTANCE**

12.1 The Sultanate of Oman Civil Aviation Authority will be glad to assist the participants to the Meeting with any advice they may require.

12.2 In case of emergency in the Sultanate of Oman, please call the Focal Point from Oman CAA Mr. Yousuf Mohammed Al-Aufi, email: [y.alaufi@caa.gov.om](mailto:y.alaufi@caa.gov.om); Tel: +968 92343477.

-----

**Corporate Rate Hotels List - Oman Civil Aviation Authority**

<b>Hotel</b>	<b>Room Rate / Type</b>	<b>Address</b>	<b>Contact</b>	<b>Distance from meeting venue</b>
Mysk Al Mouj Hotel in The Marina, Muscat	37 OMR / standard room	Al Mouj 335, Street 6, Muscat	00968 24 274400 0096893823445 majda.albalushi@myskhotels.com	8 min (4.5 km)
Holiday Inn Hotel, Muscat	31 OMR / standard room	9214, Seeb 130, Muscat	00968 914.2096 00968 22 080555 mawiya.albalushi@holidayinnmuscat.com	6 min (3.3 km)
City Center Hotel, Muscat	14 OMR / standard room	H6XX+6Q8, Muscat-St Sultan Qabus, Muscat 111	0096822 866655 00968 98355583 reservation@citycenterhoteloman.com	9 min (4.7 km)
Novotel Muscat Airport, Muscat	25 OMR / standard room	Al Maardih St, Seeb 111	00968 24511800 0096871555189 HB7A7-re1@accor.com	12 min (11.0 km) via Route 1