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Международная
организация
гражданской
авиации

منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref.: AS 7 – 24/099

3 July 2024

Subject: ICAO Seminar on Aviation Security Audits
(Cairo, Egypt, 23 – 26 September 2024)

Action required: Please register online by 9 September 2024

Sir/Madam,

I have the honour to invite your Administration to participate in an ICAO Seminar on Aviation Security Audits to be held from 23 to 26 September 2024 at ICAO's Middle East (MID) Regional Office in Cairo.

The objective of this in-person Seminar is to familiarize the participants with ICAO's Universal Security Audit Programme – Continuous Monitoring Approach (USAP-CMA) and with the tools and methodology used for the preparation, conduct and reporting of security audits and other monitoring activities under the USAP-CMA, which has been implemented since January 2015. It should be noted that both these tools and methodology are regularly updated. The Seminar will also allow the participants to familiarize themselves with the respective responsibilities and obligations of ICAO and the audited State, in order to assist their States throughout the various phases of the USAP-CMA process.

In addition, the Seminar will provide the participants with an opportunity to share experiences related to the preparation and conduct of USAP-CMA audits. Therefore, the target audience for the Seminar includes persons nominated or likely to be nominated as the National USAP-CMA Coordinator by their State and/or those responsible for the oversight of USAP-CMA audit preparation.

The Seminar will be conducted in English only with simultaneous translation. Please find attached the Agenda, together with the Registration form, which needs to be attached to the online registration at the following [link](#) by **9 September 2024**, in order that arrangements can be finalized in time. Administrative arrangements and other useful information for participants, including the MID Office Bulletin and the Hotel List are available on the ICAO MID Office website at: <https://www.icao.int/MID/Pages/MID-Office-Bulletin.aspx>.

Accept, Sir/Madam, the assurances of my highest consideration.



Mohamed Abubaker Farea
Regional Director
Middle East (MID) Office

Enclosures:

- A – Agenda
- B – Registration Form

cc: Chief, Aviation Security Audit Section, ICAO HQ
(asa@icao.int)

SCHEDULE				
	23 September 2024	24 September 2024	25 September 2024	26 September 2024
09:00 – 09:45	Registration and Opening Ceremony (9:15 start)	Module 4 Auditing Annex 17 Standards	Exercise 1 Std-CE-PQ relationship	Module 8 USAP-CMA Activity Process – Reporting
09:45 – 10:30	Module 1 Introduction and Seminar Overview	Module 4 Auditing Annex 17 Standards	Exercise 1 Std-CE-PQ relationship	Exercise 2 CAP Development
10:30 – 10:45	COFFEE BREAK			
10:45 – 11:30	Module 2 USAP-CMA	Module 4 Auditing Annex 17 Standards	Module 5 USAP-CMA Tools	Exercise 2 CAP Development
11:30 – 12:30	Module 2 USAP-CMA	Module 4 Auditing Annex 17 Standards	Module 5 USAP-CMA Tools	Exercise 2 CAP Development
12:30 – 13:30	LUNCH BREAK			
13:30 – 14:15	Module 3 A State's Aviation Security Oversight System	Module 4 Auditing Annex 17 Standards	Module 6 USAP-CMA Activity Process - Preparation	Closing Ceremony
14:15 – 15:15	Module 3 A State's Aviation Security Oversight System	Module 4 Auditing Annex 17 Standards	Module 7 USAP-CMA Activity Process – Conduct	
15:15 – 15:30	COFFEE BREAK			
15:30 – 16:15	Module 4 Auditing Annex 17 Standards	Module 4 Auditing Annex 17 Standards	Module 7 USAP-CMA Activity Process – Conduct	

ICAO SEMINAR ON AVIATION SECURITY AUDITS
(Cairo, Egypt, 23 to 26 September 2024)

REGISTRATION FORM

Participant information (Please complete the information clearly in BLOCK letters)									
Last (family) name					First name and initials				
Name of the authority, organization or company									
Current position				Experience in the aviation industry (Position and duration)					
Working language(s) and level	Speak			Read			Write		
1. English	<input type="checkbox"/> Very well	<input type="checkbox"/> Well	<input type="checkbox"/> Fairly well	<input type="checkbox"/> Very well	<input type="checkbox"/> Well	<input type="checkbox"/> Fairly well	<input type="checkbox"/> Very well	<input type="checkbox"/> Well	<input type="checkbox"/> Fairly well
2.	<input type="checkbox"/> Very well	<input type="checkbox"/> Well	<input type="checkbox"/> Fairly well	<input type="checkbox"/> Very well	<input type="checkbox"/> Well	<input type="checkbox"/> Fairly well	<input type="checkbox"/> Very well	<input type="checkbox"/> Well	<input type="checkbox"/> Fairly well
3.	<input type="checkbox"/> Very well	<input type="checkbox"/> Well	<input type="checkbox"/> Fairly well	<input type="checkbox"/> Very well	<input type="checkbox"/> Well	<input type="checkbox"/> Fairly well	<input type="checkbox"/> Very well	<input type="checkbox"/> Well	<input type="checkbox"/> Fairly well
Contact information (Work)									
Street and number						Postal Code			
City			State or Province			Country			
Telephone (Country code - City code - Number(s))						Facsimile			
E-mail					Personal e-mail				