When replying please quote:

Ref.: NT-NR 3-1 — **E.OSG - NACC63993**   1 December 2016

To: States

Subject: Invitation – **ICAO TRIP Workshop on Air Travel Border Control Management in the Caribbean Region**
(St John's, Antigua and Barbuda, 2-3 February 2017)

Action
Required: **Register participation by 30 December 2016**

Sir/Madam:

I have the honour to refer to the counter-terrorism capacity-building project *"Strengthen Border Control Management in the Caribbean Region"*, implemented by the International Civil Aviation Organization (ICAO), in cooperation with the Counter-Terrorism Committee Executive Directorate (CTED), and funded by the Government of Canada.

The Project aims to assist the Caribbean States, Territories and Regional Organizations to implement the ICAO Traveller Identification Programme (TRIP), for which the priorities and expected outcomes were endorsed by the 39th Assembly (2016), and to fulfil their international obligations pursuant to the Chicago Convention on International Civil Aviation further to the United Nations Security Council resolutions pertaining to counter-terrorism, notably 2178 (2014) and 2309 (2016).

In this regard, I am glad to invite the Caribbean States, to nominate representatives from government authorities in charge of air border control management, including aviation security, immigration, border control and law enforcement authorities to participate to the *ICAO TRIP Workshop on Air Travel Border Control Management in the Caribbean Region* taking place in St John's, Antigua and Barbuda from Thursday, 2 February mid-day to Friday, 3 February 2017.

The Workshop will be preceded by the *ICAO TRIP Regional Seminar and Exhibition* (please refer to State Letter EC 6/41 – 16/92, dated 20 October 2016, **attachment A**) from 31 January to 2 February 2017, at the same venue. You are invited to register for that event at the following link: http://www.icao.int/Meetings/TRIP-Antigua-2017. In this link you will also find the general information for this event.

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The *ICAO TRIP Workshop on Air Travel Border Control Management in the Caribbean Region* intends to provide a working environment to identify and discuss challenges and best practices related to air travel border control management. The breakout sessions, facilitated by experts from ICAO, States and regional and international organizations, will cover topics such as Advance Passenger Information (API), Passenger Name Record (PNR), ePassports and the Public Key Directory (PKD), and Electronic Travel Systems (ETS). The workshop will concurrently serve to further advance regional initiatives related to border security carried forward by the Caribbean Community (CARICOM) and the Organisation of Eastern Caribbean States (OECS).

Under the project *"Strengthen Border Control Management in the Caribbean Region"*, ICAO is offering two fellowships for each Caribbean ICAO Member State that will cover the cost of accommodation (Jolly Beach Resort & Spa), meals and local transportation for attending **both** the *ICAO TRIP Workshop on Air Travel Border Control Management in the Caribbean Region* **and the** *ICAO TRIP Regional Seminar and Exhibition*.

Please return the completed registration form (**attachment B**) for each of the representatives participating to the workshop to Mr. Ricardo G. Delgado (rdelgado@icao.int) before **30 December 2016**. Please indicate on the registration form the two participants that will benefit from the fellowship. **Air travel of participants is the responsibility of your Administration.**

For more information on the workshop, please contact Ms. Karine Boulet Gaudreault (kboulet@icao.int or phone: +1 514-954-8219, ext. 6501).

I trust that your Administration will take this opportunity to learn more about the ICAO TRIP Strategy and about enhancing the air travel border control management.

Accept, Sir/Madam, the assurances of my highest consideration.

Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:
A - *State Letter EC 6/41 – 16/92, dated 20 October 2016*
B - *Registration form for the Workshop*

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International Civil Aviation Organization	Organisation de l'aviation civile internationale	Organización de Aviación Civil Internacional	Международная организация гражданской авиации	منظمة الطيران المدني الدولي	国 际 民 用 航 空 组 织

Tel.:   +1 514-954-8219 ext. 7806
Ref.:   EC 6/41 – 16/92

20 October 2016

Subject: ICAO Traveller Identification Programme (ICAO TRIP) Regional Seminar and Exhibition St. John's, Antigua and Barbuda, 31 January to 2 February 2017

Action required: a) disseminate this letter as requested; and b) register online by 30 December 2016

Sir/Madam,

I have the honour to inform you that ICAO will conduct an ICAO Traveller Identification Programme (ICAO TRIP) Regional Seminar on traveller identification management from 31 January to 2 February 2017 in St. John's, Antigua and Barbuda.

This event, hosted by the Ministry of Public Utilities, Civil Aviation and Transportation of the Government of Antigua and Barbuda, will address the five elements of the ICAO Traveller Identification Programme (ICAO TRIP) Strategy, including: machine readable travel document (MRTD) standards; specifications and best practices; secure travel document issuance; robust evidence of identity processes; and information sharing technologies highly relevant to the execution of the United Nations Security Council Resolutions 2178 (2014) and 2309 (2016) on combatting foreign terrorist fighters, with a special focus on effective border control management.

An exhibition will complement the Seminar, showcasing a broad range of products and services related notably to travel document security applications, border inspection and automated border control systems.

This ICAO TRIP Regional Seminar provides a unique opportunity to exchange information and enhance expertise and would be of benefit to passport issuing offices, aviation security authorities, civil registries, border control and law enforcement authorities, as well as to airline companies, airport authorities, and other interested parties. With a view to encouraging a high level of participation, I would request that you distribute this letter accordingly. Information and online registration are available on the Seminar website at: http://www.icao.int/Meetings/TRIP-Antigua-2017.

Accept, Sir/Madam, the assurances of my highest consideration.

Fang Liu
Secretary General

Enclosure:
 Preliminary Programme

ATTACHMENT to State letter EC 6/41 – 16/92
ICAO TRAVELLER IDENTIFICATION PROGRAMME (ICAO TRIP)
REGIONAL SEMINAR AND EXHIBITION

St. John's, Antigua and Barbuda, 31 January to 2 February 2017

PRELIMINARY PROGRAMME

1. **ICAO's role and mandate related to facilitation matters**, including Annex 9 and identification management programmes. Overview of the global regulatory framework, policy guidance, and status of implementation and operational plan for the next triennium, following endorsement by the 39th Session of the ICAO Assembly.

2. **The ICAO Traveller Identification Programme (ICAO TRIP) Strategy**. An overview of the new global framework for achieving the maximum security and facilitation benefits of travel documents, including ICAO's mission to contribute to the capacity of Member States to uniquely identify individuals by providing tools and knowledge to establish and confirm the identity of travellers. A holistic and integrated approach to traveller identification management as articulated by the ICAO TRIP Strategy, linking the five elements of traveller identification and border controls into a coherent framework: evidence of identity; document issuance and control; Machine Readable Travel Documents (MRTDs); inspection systems and tools; and interoperable applications.

3. **MRTDs and Document issuance and control**. Current and emerging specifications and security measures designed to minimize document fraud, ICAO specifications for passports, visas and ID cards (Doc 9303 – *Machine Readable Travel Documents*) and the practical use of the ICAO Guide for Assessing Security Standards for Handling and Issuance of Travel Documents, including best practices for document issuance and control as per Annex 9 – Facilitation SARPs.

4. **Toward robust national identification management.** Foundations of holistic traveller identification management will be explored, including why having a robust national identification management system is a pre-condition for security and facilitation benefits provided by ICAO-compliant MRTDs, eMRTDs and modern border control systems.

5. **Border controls: inspection systems and tools and interoperable applications**. Focus on border integrity and border controls, inspection systems and tools, and interoperable applications that enhance both security and travel facilitation benefitting the Member States and the passenger. Particular reference to their use in combatting terrorism and trans-border crime. Watch lists, passport readers and border information systems, the ICAO PKD, traveller data, inter-agency and cross-border information sharing.

6. **Traveller identification management capacity-building assistance**. Successes, challenges, programmes and best practices in providing capacity-building assistance to Member States and regional organizations in the area of traveller identification management and security.

7. **Conclusions and closing remarks**. Summary of the main themes and information exchanged.

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