AIM/TF/7 — WP/01
23/07/24

Seventh North American, Central American and Caribbean Working Group (NACC/WG) Aeronautical Information Management Implementation Task Force Meeting (AIM/TF/7)
(Willemstad, Curaçao, 30 July – 2 August 2024)

Agenda Item 1:   **APPROVAL OF THE PROVISIONAL AGENDA, SCHEDULE**

APPROVAL OF THE PROVISIONAL AGENDA, SCHEDULE

(Presented by the Secretariat)

EXECUTIVE SUMMARY
This working paper presents a proposal for the agenda, organization and working hours of the Seventh Meeting of the Aeronautical Information Management (AIM) Task Force, for consideration and approval by the meeting.

Action:	Suggested actions are presented in Section 2.
Strategic Objectives:	• Strategic Objective 1 – Safety • Strategic Objective 2 – Air Navigation Capacity and Efficiency

1.   **Approval of the Provisional Agenda, Calendar, and Method of Work**

1.1   **Adoption of the Provisional Agenda**

1.1.1   The proposed agenda, together with its explanatory notes, is presented in **Appendix A** of this working paper for the Group's consideration and approval.

1.2   **Adoption of the work modality and schedule**

1.2.1   It is suggested that the meeting carry out its work in plenary sessions, considering administrative aspects and logistical support and adopt the modality and work schedule indicated in **Appendix B.**

2.   **Suggested actions**

2.1   The meeting is invited to review and approve:

     a) the agenda with its explanatory notes presented in **Appendix A**; and

     b) as well as the modality and work schedule proposed in **Appendix B**

— — — — — — — — — — —

APPENDIX A
PROVISIONAL AGENDA

Agenda Item 1:   **Approval of the Provisional Agenda, Schedule and Working Method**

Agenda Item 2:   **AIM Data & Cybersecurity (Webinar session)**

Agenda Item 3:   **Review of the AIM's Work Programme, Terms of Reference (ToRs) related to AIM implementation and System Wide Information Management (SWIM)**

Agenda Item 4:   **Status of AIM Collaborative Plan implementation - Update based on ASBU, BBB and GANP 7th. Ed. (GREPECAS/20) Conclusions and Decisions. eANP Table Status per State**

Agenda Item 5:   **AIM future: New NOTAM Concepts, Digital output of Database & Data as a dataset – DORIS & Digital NOTAM – SWIM Deployment Plan for NACC – IFAIMA & Industry Perspectives**

Agenda Item 6:   **AIM Implementation Roadmap in the NAM/CAR Region (update on AIM Transition per State)**

Agenda Item 7:   **Follow up on the NACC/WG/AIM/TF Action Plan**

Agenda Item 8:   **Sub-groups Progress in Breakout Working Sessions. Sub-groups:**
    a.   **AIM Personnel English Language Proficiency**
    b.   **Airspace Optimization; Centralized AIP of the Region**
    c.   **Aeronautical Charts and PANS OPS (CAR FPP)**
    d.   **Aerospace Ops. NOTAM**
    e.   **AIM Training Curriculum & Competency**
    f.   **AIM Collaborative Plan & Tracking Website: States information draft review**

Agenda Item 9:   **Finalization, Review, Conclusions and Approval (*Agenda Items 6, 7 and 8)*

Agenda Item 10:   Other Business

Working methods: *For the development of this meeting, it is expected to work in breakout working sessions as per Subgroups of the AIM TF, to discuss and analyze specific issues, and create necessary documentations.*

— — — — — — — — — — —

PROVISIONAL AGENDA
EXPLANATORY NOTES

Agenda Item 1:   **Approval of the Provisional Agenda, Schedule and Working Method**

Under this agenda item, the Meeting shall review the agenda and schedule, and adopt them. The objectives and overall expectations of the meeting will be presented.

Agenda Item 2:   **AIM Data & Cybersecurity (Webinar session)**

Under this agenda item, the importance of Cybersecurity on data, especially that related to AIM will be shared with all present and online, on the possibilities of data errors and corruptions, the consequences if corrupted, and the protection possibilities. This section will be presented online in a webinar.

Agenda Item 3:   **Review of the AIM's Work Programme and Terms of Reference (ToRs) related to AIM implementation and System Wide Information Management (SWIM)**

Under this agenda item, the Meeting will review the AIM's Work Programme and ToRs and update them accordingly. Including the SWIM implementation preparations pending after AIM implementation by each State.

Agenda Item 4:   **Status of AIM Collaborative Plan implementation - Update based on ASBU, BBB and GANP 7th. Ed. (GREPECAS/20) Conclusions and Decisions. eANP Table Status per State.**

Under this agenda item, the Meeting will conduct a follow-up review of valid conclusions and decisions of the GREPECAS/20 Meeting, emphasizing the impact of the latter on the implementation of Aeronautical Information Management (AIM), based on updates due to the set ASBU, BBB and GANP 7th. Ed. Conclusions and Decisions eANP Table Status per State.

Agenda Item 5:   **AIM future: New NOTAM Concepts, Digital output of Database & Data as a dataset – DORIS & Digital NOTAM – SWIM Deployment Plan for NACC – IFAIMA & Industry Perspectives**

Under this agenda item, the Meeting will be informed with upcoming developments within AIM, getting a digital output of the database to start looking at the data as a dataset, the New NOTAM Concepts, DORIS & Digital NOTAM, SWIM Deployment Plan suggestions for the NACC Region, and Insights from an IFAIMA and Relevant industries perspectives. In addition, the implementation of the new NOTAM concept will be explained.

Agenda Item 6: **AIJM Implementation Roadmap in the NAMCCAR Region (update on AIM Transition per state)**

Under this agenda item, the Meeting will review and update the Roadmap. All member States are requested to present a max 2(two) page IP regarding their AIM implementation status and projection up to and including SWIM and IM implementation. The IP presented must be in balance with the "NAMCCAR State - AIM Transition Implementation Status" file presented by the AIM Rapporteur.

Agenda Item 7: **Follow up on the ICAO NACC WG AIM TF Action Plan**

Under this agenda item, the developed AIM TF Action Plan (AIM/TF/6) shall be updated and reviewed on the implementations carried out. The Member States must carry out refinement of the action plan to ensure that the action plan remains realistic and achievable.

Agenda Item 8: **Sub-groups Progress in Breakout Working Sessions. Sub-groups**

Under this agenda item, the Meeting be broken down into multiple Sub-groups (leading from the AIM/TF/6). Each Sub-group will sit together and go into separate areas/sections to address and work on their assigned tasks.

Agenda Item 9: **Finalization, Review and Approval of Created (Meeting) Documentations**

Under this agenda item, final drafts, to be submitted documents, address actions and documentation which might need to receive approval from Member States will be reviewed.

Agenda Item 10: **Other Business**

Under this agenda item, the Meeting will analyze any other matter than cannot be addressed under the previous agenda items.

— — — — — — — — — — —

Time / Horario	Duration Duración (min)	Tuesday 30 July Martes 30 de julio	Wednesday 31 July Miércoles 31 de julio	Thursday 01 August Jueves 01 de agosto	Friday 02 August Viernes 02 de agosto
08:30 – 09:00	30	Registration / Registro			
09:00 – 09:15	15	Opening / Inauguración	Agenda Item 5 / Cuestión 5 del Orden del Día	*Agenda Item 8 / Cuestión 8 del Orden del Día* *Breakout Working Session AIM TF on Documentation to be Created / Sesión de trabajo paralela AIM TF sobre la documentación que será generada*	*Closing of Agenda Item 8 / Cuestión 8 del Orden del Día* *Breakout Working Session AIM TF on Documentation to be Created/ Sesión de trabajo paralela AIM TF sobre la documentación que será generada*
09:15 – 09:30	15	Agenda Item 1 / Cuestión 1 del Orden del Día			
09:30 – 10:00	30	Agenda Item 2 / Cuestión 2 del Orden del Día			
10:00 – 10:30	30	*COFFEE BREAK / RECESO PARA CAFÉ*			
10:30– 11:20	50	Agenda Item 3 / Cuestión 3 del Orden del Día	Agenda Item 6 / Cuestión 6 del Orden del Día	*Agenda Item 8 / Cuestión 8 del Orden del Día* *Breakout Working Session AIM TF on Documentation to be Created / Sesión de trabajo paralela AIM TF sobre la documentación que será generada*	Agenda Item 9 / Cuestión 9 del Orden del Día
11:20 – 12:00	40	**AIM Lessons Learned / Lecciones aprendidas AIM**	**AIM Lessons Learned / Lecciones aprendidas AIM**		
12:00 – 13:30	90	*LUNCH BREAK / ALMUERZO*			
13:30 – 14:00	30	Agenda Item 4 / Cuestión 4 del Orden del Día	Agenda Item 7 / Cuestión 7 del Orden del Día	*Agenda Item 8 / Cuestión 8 del Orden del Día* *Breakout Working Session AIM TF on Documentation to be Created / Sesión de trabajo paralela AIM TF sobre la documentación que será generada*	**AIM Lessons Learned / Lecciones aprendidas AIM**
14:00 – 14:45	45				Agenda Item 10 / Cuestión 10 del Orden del Día
14:45 – 15:15	30	*COFFEE BREAK / RECESO PARA CAFÉ*			
15:15 – 16:00	45	Agenda Item 5 / Cuestión 5 del Orden del Día	*Agenda Item 8 / Cuestión 8 del Orden del Día* *Breakout Working Session AIM TF on Documentation to be created / Sesión de trabajo paralela AIM TF sobre la documentación que será generada*	*Agenda Item 8 / Cuestión 8 del Orden del Día* *Breakout Working Session AIM TF on Documentation to be Created / Sesión de trabajo paralela AIM TF sobre la documentación que será generada*	**Summary of discussions, review and closure** **Sumario de discusiones revisión y clausura**

— FIN / END —