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Ref.: NT- NT4-1.9 — **E.OSG-NACC109974**

1 December 2023

To: States, Territories and International Organizations

Subject: **Invitation – Second CAR/SAM Implementation of Volume III of the Air Navigation Plan (ANP) for the CAR/SAM Regions Workshop (CAR/SAM/ANP-VOLIII/2)**
Mexico City, Mexico, 13 to 15 February 2024

Action

Required: 1) Submission of presentation by the deadlines provided in this letter;
2) Register participation by **2 February 2024**.

Dear Sir/Madam,

Further to Conclusion GREPECAS/21/04 *ACTIONS FOR THE PROGRESS OF VOLUME III OF CAR/SAM REGIONAL AIR NAVIGATION PLAN* and the results of the Working session on the effective implementation of the CAR/SAM ANP Vol. III that took place during the Twenty-First Meeting of the Regional Planning and Execution Group of the Caribbean and South America (GREPECAS/21) held in Santo Domingo, Dominican Republic, from 15 to 17 November 2023, I wish to invite your Administration/Organization to participate in the Second CAR/SAM Implementation of Volume III of the Air Navigation Plan (ANP) for the CAR/SAM Regions Workshop, (CAR/SAM/ANP-VOLIII/2) to be held at the ICAO NACC Regional Office, Mexico City, Mexico, from 13 to 15 February 2024.

States, Territories and International Organizations of the ICAO CAR/SAM Regions linked to regional air navigation and airport planning are expected to continue attending. The main objectives of this workshop and as a follow/up to the previous workshop are the following:

- a) address the challenges identified in the Working session on the effective implementation of the CAR/SAM ANP Vol. III of GREPECAS/21;
- b) evaluate the cost-benefit analysis process for air navigation planning of the States and Territories of the CAR Region; and
- c) follow up on the management process of performance indicators approved in Table PMP III-3 – List of Key Performance Indicators (KPIs) by Performance Objective and Performance Area of the CAR/SAM Regions.

... / 2

It is expected that participants will be able to make a presentation on behalf of their States or International Organizations on items c) and b) detailed above, so that the progress of the implementation of Volume III of the CAR/SAM ANP can be evaluated. Please note that the valid version of Vol. III of the CAR/SAM ANP, ver. 0.1 is available at: <https://www.icao.int/NACC/Pages/namcar-eANPV1.aspx>

The working languages of the meeting will be **English and Spanish**, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

States wishing to submit proposals for the addition of items should do so by **25 January 2024**. The Provisional Programme of the event will be presented after the initial consultation period.

I would appreciate confirmation of your participation by **2 February 2024** by registering here: <https://forms.office.com/r/H5K1PwPLPg>

The list of suggested hotels, ICAO NACC Regional Office location, hotel sector maps, as well as other useful information are available on the “*Visiting Our Office?*” Section of the ICAO NACC Regional Office website (http://www.icao.int/NACC/Pages/visitors_info.aspx). Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

All event documentation will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available. Taking into consideration the availability of documentation/presentations in electronic format, no hard copies will be distributed during the event.

If you require any further information regarding the event, please contact Mr. Eddian Méndez, Regional Officer, Air Traffic Management and Search and Rescue or his Assistant Mrs. Yolanda Terrazas, to the following e-mail nacc-atm@icao.int.

Accept, Sir/Madam, the assurances of my highest consideration.



Christopher Barks
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

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