



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

WORKING PAPER

NAM/CAR/CATC/WG/8 — WP/01 REV.

10/06/24

Eighth NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/8)

Port of Spain, Trinidad and Tobago, 12 to 14 June 2024

Agenda Item 1: Approval of the Provisional Agenda and Schedule

PROVISIONAL AGENDA AND SCHEDULE

(Presented by the Secretariat)

EXECUTIVE SUMMARY

The Provisional Agenda and Schedule of the Eighth NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/8) are presented in **Appendices A and B** to this working paper, respectively.

The items of the Provisional Agenda have been presented in a format that aligns with the ICAO strategic objectives.

The NAM/CAR/CATC/WG/8 will meet in plenary with the option to propose Ad hoc groups to deal with specific matters, if necessary.

Action:	The Meeting is invited to approve the Provisional Agenda and Schedule for the NAM/CAR/CATC/WG/8 Meeting as presented in Appendices A and B, respectively.
Strategic Objectives:	This working paper relates to all ICAO Strategic Objectives

**APPENDIX A
PROVISIONAL AGENDA**

- Agenda Item 1: Adoption of the Provisional Agenda and Schedule**
- Agenda Item 2: Follow-up on Valid Conclusions and Decisions from Previous Meetings**
- Agenda Item 3: Presentation of the NAM/CAR/CATC/WG Training Offerings webpage**
- Agenda Item 4: Presentation of the Virtual Space to List the Available Resources in Cases of Contingency**
- Agenda Item 5: The Use of Artificial Intelligence (AI) in Training**
- Agenda Item 6: ICAO Training and TRAINAIR PLUS Programme Updates: Challenges and Opportunities Through Enhanced Training Activities**
- Agenda Item 7: Review of the Results, in Relation to Training, of the ICAO Global Implementation Support Symposium (GISS 2024)**
- Agenda Item 8: ICAO Training Workshop and Round Table discussions**
- Agenda Item 9: Standardized Training Programme for Government Inspectors**
- Agenda Item 10: Election of Rapporteur and Vice-Rapporteur**
- Agenda Item 11: Other Business**

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**PROVISIONAL AGENDA
EXPLANATORY NOTES**

Agenda Item 1: Adoption of the Provisional Agenda and Schedule

Under this agenda item, the Meeting will review the agenda and schedule, and adopt them. The objectives and overall expectations of the meeting will be presented.

Agenda Item 2: Follow-up on Valid Conclusions and Decisions from Previous Meetings

Under this agenda item, the Meeting will review valid conclusions and decisions of NAM/CAR/CATC/WG meetings, highlighting their impact on the NAM/CAR States and Regions' aviation safety, air navigation and security implementation.

Agenda Item 3: Presentation of the NAM/CAR/CATC/WG Training Offerings webpage

Under this agenda item, the Secretariat will present to the Meeting the space on the NACC Regional Office web page dedicated to publishing course offerings from NAM/CAR/CATC/WG members.

Agenda Item 4: Presentation of the Virtual Space to list the Available Resources in Cases of Contingency

Under this agenda item, the Secretariat will present to the Meeting the virtual space created to store information on the resources available to support the Group's members in case of contingency.

Agenda Item 5: The Use of Artificial Intelligence (AI) in training

Under this Agenda Item, the Meeting will discuss the application of AI in the different training processes.

Agenda Item 6: ICAO Training and TRAINAIR PLUS Programme Updates: Challenges and Opportunities Through Enhanced Training Activities

Under this Agenda Item, the Secretariat will present the advances in the ICAO Training activities carried out by the Global Aviation Training Section (GAT) of the Capacity Development and Implementation (CDI) Bureau. GAT will present various operational features and initiatives it has implemented within the TRAINAIR PLUS Programme available to all Members, aimed at enhancing the training activity of the network, for greater collaboration, recognition, and dissemination of ICAO Training.

Agenda Item 7: Review of the Results, in Relation to Training, of the ICAO Global Implementation Support Symposium (GISS 2024)

Under this Agenda Item, the Secretariat will review the results, related to training, of the Global Implementation Support Symposium (GISS 2024), an event that took place in Punta Cana, from 29 April to 3 May 2024.

Agenda Item 8: ICAO Training Workshop and Round Table discussions

Under this Agenda Item, the Secretariat will facilitate round table topic discussions, aimed to stimulate group participation, while addressing current challenges faced by Civil Aviation Training Centres and TPP Members at the Regional Level. Each table will be encouraged to identify and present their strategies and actionable solutions on the given topics.

Agenda Item 9: Standardized Training Programme for Government Inspectors

Under this Agenda Item, the Meeting will discuss the development of a standardized training programme for government inspectors according to ICAO Standards and Recommended Practices (SARPs).

Agenda Item 10: Election of Rapporteur and Vice-Rapporteur

The Meeting will elect the Group's Rapporteur and Vice-Rapporteur for the next term.

Agenda Item 11: Other Business

Under this agenda item, the Meeting will analyse any other matter than could not be addressed under the previous agenda items. There will be a review of the active members of the Working Group and the status of signatures of any new interested parties to join the Working Group in virtue of the signing of the Declaration of intent (DoI) for the Regional Collaboration of training among the Civil Aviation Training Centres of the North America (NAM) Central America and Caribbean (CAR) Regions.

**APPENDIX B
PROVISIONAL SCHEDULE**

Time	Wednesday 12 June	Thursday 13 June	Friday 14 June
08:30–09:00	<i>Registration</i>		
09:00–09:30	<i>Opening Ceremony & Photo</i>	Agenda Item 6	Agenda Item 8 (<i>cont.</i>)
09:30–10:00	Agenda Item 1		Agenda Item 9
10:00–10:30	Agenda Item 2		
10:30–11:00	<i>Coffee break</i>		
11:00–11:30	Agenda Item 3	Agenda Item 7	Agenda Item 10
11:30–12:00			Agenda Item 11
12:00–12:30			Agenda Item 4
12:30–13:30	<i>Coffee break / Lunch time</i>		
13:30–14:00	Agenda Item 5	Agenda Item 8	<i>Closing</i>
14:00–14:30			
14:30–15:00			
<i>Social Activities</i>			
Afternoon/Evening events, actual times will be advised in the Order of Business	No events	Dinner on Thursday, June 13, 2024	Sunset Bird Watching Tours at the Caroni Bird Sanctuary on Friday, June 14, 2024. https://kalpoos.com/