



ICAO

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North American, Central American and Caribbean Office

WORKING PAPER

NAM/CAR/CATC/WG/8 — WP/02

30/05/24

Eighth NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/8)

Port of Spain, Trinidad and Tobago, 12 to 14 June 2024

Agenda Item 2: Follow-up on Valid Conclusions and Decisions from previous Meetings

STATUS OF OUTSTANDING CONCLUSIONS AND DECISIONS

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
This working paper presents the status of the valid Conclusions and Decisions from previous meetings of the NAM/CAR Civil Aviation Training Centres Working Group.	
Action:	Presented in Section 3.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none">• Safety• Air Navigation Capacity and Efficiency• Security & Facilitation• Economic Development of Air Transport• Environmental Protection
<i>References:</i>	<ul style="list-style-type: none">• Final Report of the Seventh NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/7), ICAO NACC Regional Office in Mexico City, Mexico, from 19 to 21 June 2023.• Final Report of the Extraordinary Meeting of the NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/EXT), Santo Domingo, Dominican Republic, 17 to 18 October 2023

1. Introduction

1.1 For the reference of the Meeting, the NAM/CAR Civil Aviation Training Centres Working Group (NAM/CAR/CATC/WG) records its activities as Draft Conclusions and Decisions as follows:

Draft

Conclusions: Activities requiring endorsement by the Directors of Civil Aviation of North America, Central America and Caribbean (NACC/DCA).

Decisions: Internal activities of the NAM/CAR Civil Aviation Training Centres Working Group (NAM/CAR/CATC/WG).

2. Development

2.1 The status and follow-up remarks for Draft Conclusions and Decisions is the result of a review by the Secretariat based on information available. The status for each Conclusion and Decision is designated as valid, completed or superseded.

2.2 The table below lists the decisions and conclusions of previous meetings, with their respective statuses resulting from the analysis carried out by the Secretariat:

Number	Conclusion/Decision	Responsible for action	Target Completion Date	Status (Valid, Completed, Superseded)
D 6/1	EXCHANGE OF TRAINING INFORMATION AMONG TRAINING CENTRES TASK FORCE			
	That, in order to enhance the sustainable training provision and the continuous regional collaboration on training support, NAM/CAR/CATC/WG decides to create by 3 March 2023, an Exchange of Training Information among Training Centres Task Force, as a means to pave the way to the development of an improved scheme of interaction between training centres, as per the Terms of Reference included in Appendix B to the Report; and considering the analysis of Conclusions CATC/WG/C/3/1; CATC/WG/C/ 5/2; CATC/WG/C/5/3; and NACC/DCA/10/08	NAM/CAR/CATC/WG	NAM/CAR/CATC/WG/7	Completed
D 6/2	DESIGN OF CONTINGENCY MEASURES TASK FORCE			
	That, in order to enhance the performance of the Training Centres in the NAM/CAR Regions, learning from the COVID-19 Pandemic affectations and for the sustainability of the training services, the NAM/CAR/CATC/WG decide to create the Design of Contingency Measures Task Force by 15 March 2023, as per the Terms of Reference included in Appendix C to the Report; and develop a response to Conclusion NACC/DCA/10/2.	NAM/CAR/CATC/WG	NAM/CAR/CATC/WG/7	Completed

Number	Conclusion/Decision	Responsible for action	Target Completion Date	Status (Valid, Completed, Superseded)
C 6/4	WORK PROGRAMME AND ROADMAP PROPOSALS			
	That, in order to guide the activities in search of more synergy and efficiency of the NAM/CAR/CATC/WG, the Rapporteur and Vice-Rapporteur, with the support of the Task Forces Rapporteurs (Exchange and Design – Decisions NAM/CAR/CATC/WG/6/1 and NAM/CAR/CATC/WG/6/2 refer), prepare a draft work programme by 5 May 2023, to be discussed and consolidated during the NAM/CAR/CATC/WG/7 Meeting and then delivered to the NACC/DCA/11.	NAM/CAR/CATC/WG	NAM/CAR/CATC/WG/7	Completed
C 7/1	EXCHANGE OF TRAINING INFORMATION AMONG TRAINING CENTRES TASK FORCE WORK PLAN PROPOSAL			
	That, in order to ensure the exchange of training information among the States and foster the appropriate development of training to support the needs in the NAM/CAR Regions, the States:			
	a) designate a focal point to interact with the NAM/CAR/CATC/WG regarding the provision of information on training needs in all areas that make up the State's civil aviation system (including those eventually under the management of other authorities) by 28 July 2023;	States	28 July 2023	Valid
	b) respond to the training needs survey within 2 weeks of receiving it; and	NAM/CAR/CATC/WG Members	Within 2 weeks of receiving it	Superseded by D EXT/2
c) approve the Work Plan proposed by the Exchange of Training Information among Training Centres Task Force.	States	NACC/DCA/11	Completed	
C 7/2	DESIGN OF CONTINGENCY MEASURES TASK FORCE WORK PLAN PROPOSAL			
	That, in order to ensure the continuity of critical training services in the NAM/CAR Regions in case of unforeseen severe (crisis) situations, the States:			
	a) provide the NAM/CAR/CATC/WG with information on the available resources (facilities, technological resources and human talent) in their training organizations by 18 August 2023; and	States	18 August 2023	Superseded by D EXT/2
b) Approve the Work Plan proposed by the Design of Contingency Measures Task Force.	States	NACC/DCA/11	Completed	

Number	Conclusion/Decision	Responsible for action	Target Completion Date	Status (Valid, Completed, Superseded)
C 7/3	CONFIRMATION OF MEMBERSHIP AND COMMITMENT IN PARTICIPATING IN THE GROUP'S ACTIVITIES			
	That, to ensure effective participation in the activities of the NAM/CAR/CATC/WG, States that have training organizations that appear as members of the Working Group reaffirm the interest of such organizations in continuing as members and the commitment in supporting their effective participation in the Group's activities by 28 July 2023	28 July 2023	States	Valid
C 7/4	INVITATION TO THE STATES FOR THE ADMISSION OF NEW MEMBERS TO THE GROUP			
	That, to ensure effective participation in the activities of the NAM/CAR/CATC/WG, States that do not have training organizations as members of the Working Group consider having their training organizations join the NAM/CAR/CATC/WG by 28 July 2023	States	28 July 2023	Completed
C 7/5	EXTRAORDINARY MEETING OF THE NAM/CAR/CATC/WG			
	That, to allow the consolidation of all the inputs to be received as a result of the NAM/CAR/CATC/WG/7 Meeting, States/Organizations approve, by 28 July 2023, the holding of an extraordinary meeting of the Group in the last quarter of 2023	States/Organizations	28 July 2023	Completed
D EXT/1	PROVISION OF TRAINING OFFER INFORMATION			
	That, to ensure the exchange of training information among the States and foster the appropriate development of training to support the needs in the NAM/CAR Regions, all Members who have not yet done so fill out the training offer spreadsheet and send it to the Secretariat by 15 January 2024	NAM/CAR/CATC/WG Members	15 January 2024	Valid
D EXT/2	DESIGN OF CONTINGENCY MEASURES TASK FORCE WORK PLAN PROPOSAL			
	That, in order to ensure the continuity of critical training services in the NAM/CAR Regions in case of unforeseen severe (crisis) situations, the States that have not yet done so:			
	a) provide the NAM/CAR/CATC/WG with information on the available resources (facilities, technological resources and human talent) in their training organizations by 15 January 2024; and	States	15 January 2024	Valid
	b) respond to the training needs survey by 15 January 2024.	States	15 January 2024	Valid

2.3 As a result of the review of decisions and conclusions of previous meetings made by the Seventh NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/7), as well as Extraordinary Meeting of the NAM/CAR Civil Aviation Training Centres Working Group (NAM/CAR/CATC/WG/EXT), it was determined that:

- Decisions/Conclusions C 7/1a, C 7/3, D EXT/1 and D EXT/2 are still valid;
- Conclusions C 7/1b and C 7/2a were superseded by D EXT/2; and
- Decisions/Conclusions D 6/1, D 6/2, C 6/4, C 7/1c, C 7/2b, C 7/4, and C 7/5 were considered completed.

3. Suggested Action

3.1 The Meeting is invited to review and take action on the valid conclusions and decisions of previous meetings.
