



International  
Civil Aviation  
Organization

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Международная  
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منظمة الطيران  
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国际民用  
航空组织

When replying please quote:

Ref.: NT-N1-15 — **E.OSG-NACC112312- SA222-2024**

5 July 2024

To: States, Territories and International Organizations

Subject: **Fourth GREPECAS–RASG-PA Joint Meeting and  
Twenty-second Meeting of the CAR/SAM Regional Planning and Implementation  
Group (GREPECAS/22)**  
(*Virtual Phase*: TEAMS Platform, 16 September to 11 October 2024;  
*In-Person Phase*: Lima, Peru, 20 to 22 November 2024)

Action

Required: 1) Submission of documentation by the deadlines provided in this letter;  
2) designate focal points to participate in the Virtual Phase meeting by **16 August 2024**;  
**and**  
3) register participation in the in-Person Phase meeting by **01 November 2024**.

Dear Sir/Madam,

Reference is made to our invitation mail ref. E.OSG-NACC111666 - SA167-2024 dated 09 May 2024 concerning the aforementioned meetings, as informed, GREPECAS/22 will be developed in a mixed format, a *Virtual Phase (Asynchronous Phase)* and an *In-person Phase* as follows:

- The *Virtual Phase meeting* will be carried out by TEAMS Platform, from 16 September to 11 October 2024, during which all the Working Papers (WPs) and Information Papers (IPs) will be presented with a space for comments, which will allow their analysis and comments by Civil Aviation Authorities, air navigation service providers, aerodrome operators and the industry before the *In-Person Phase*.
- The *In-Person Phase meeting* will be kindly hosted by Peru, in Lima, from 20 to 22 November 2024. In this phase, the meeting will focus on decision-making and conclusions. It will favor the exchange and dialogue between States, International Organizations and the industry that have been invited to ensure the meeting's objectives, including specific working sessions on interest items related to safety and air navigation.

The GREPECAS–RASG-PA/04 Joint Meeting and GREPECAS/22 meeting Provisional Agenda of the event is at **Appendix A**.

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Regarding the *Virtual Phase meeting*, we request that you designate at least 2 focal points from your State or International Organization. These representatives should have adequate expertise in the six concerned air navigation fields (AGA, CNS, ATM, SAR, MET, and AIM), to comment or provide feedback on the documentation of the meeting and express the position of your administration on Decisions/Conclusions/Action Items proposed in said documentation. Please provide the following information for each representative: name, position, and email (preferably both, institutional email and an additional Outlook or external email) to Mr. Fernando Hermoza, Regional Officer, Air Traffic Management and Search and Rescue of the South American Regional Office (SAM) ([fhermoza@icao.int](mailto:fhermoza@icao.int)) and Mrs. Fabiana Todesco, Regional Officer, Aerodromes Ground Aids of the North American, Central American and Caribbean Regional Office (NACC) ([ftodesco@icao.int](mailto:ftodesco@icao.int)) by **16 August 2024**. The instructions for participating in the *Virtual Phase meeting* through the MS TEAMS platform will be provided to the focal points once informed to the aforementioned officers.

Regarding the *In-Person Phase meeting*, please confirm your **in-person** participation by **01 November 2024** by registering here: [Registration Form GREPECAS/22 Formulario de Registro GREPECAS/22 \(office.com\)](#)

The General Information be sent shortly. Once the information is available, participants are encouraged to make reservations directly with the hotel(s) in a timely manner. If you need local assistance, please contact the coordinators of the SAM Regional Office, Mrs. Marisa Paez ([mpaez@icao.int](mailto:mpaez@icao.int)) and Mrs. Mariel Rodriguez ([mrodriguezp@icao.int](mailto:mrodriguezp@icao.int)), telephone +511 6118686, who can provide local information or assistance with making hotel reservations, if required.


All meeting documentation/presentations will be placed in the Meetings Section of the following web page: [GREPECAS/22 \(icao.int\)](#) as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

Documentation that your Administration/Organization may wish to submit/present at the Virtual Phase Meeting should be forwarded to this office by e-mail ([icaonacc@icao.int](mailto:icaonacc@icao.int)) as soon as practicable in Microsoft Word format using the attached templates, in both languages, English and Spanish, according to Decision GREPECAS/21/25. Working Papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices. The deadline to receive papers is **02 September 2024**.

All stakeholders who wish to take this opportunity to showcase their products and services are invited to contact Ms. Virginia Tavella at [vtavella@icao.int](mailto:vtavella@icao.int) for a full list of sponsorship and exhibition opportunities.

If you require any further information regarding these events, please contact Mr. Fernando Hermoza, Regional Officer, Air Traffic Management and Search and Rescue of the South American Regional Office (SAM) ([fhermoza@icao.int](mailto:fhermoza@icao.int)) and Mrs. Fabiana Todesco, Regional Officer, Aerodromes Ground Aids of the North American, Central American and Caribbean Regional Office (NACC) at [grepecas@icao.int](mailto:grepecas@icao.int).

Accept, Sir/Madam, the assurances of our highest consideration.



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Fabio Faizi Rahnemay Rabbani  
Regional Director  
ICAO South American (SAM) Regional Office  
RASG-PA Secretary



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Christopher Barks  
Regional Director  
ICAO North American, Central  
American and Caribbean (NACC)  
Regional Office Secretariat of  
GREPECAS

**APPENDIX A  
PROVISIONAL AGENDA**

**VIRTUAL PHASE (Asynchronous, 16 September to 11 October 2024)**

- Agenda Item 1:** Adoption of the Provisional Agenda and Schedule
- Agenda Item 2:** Updates on GREPECAS-RASG-PA Joint Activities
- Agenda Item 3:** Follow-up on the Valid GREPECAS Conclusions and Decisions
- Agenda Item 4:** Air Navigation - Global and Regional Developments
- Agenda Item 5:** CAR/SAM Air Navigation Services (ANS) Implementation
- 5.1 Air Traffic Management (ATM), Airspace optimization, Air Traffic Flow Management (AFTM) and Search and Rescue (SAR)
  - 5.2 Communications, Navigation and Surveillance (CNS)
  - 5.3 Aeronautical Meteorology (MET) and Environmental Protection (ENV)
  - 5.4 Aeronautical Information Management (AIM)
  - 5.5 Aerodromes and Ground Aids (AGA)
- Agenda Item 6:** Initial Review of the Current GREPECAS Work Programme and Projects

**IN-PERSON PHASE (Lima, Peru, 20 to 22 November 2024)**

- Agenda Item 7:** Results the from Virtual Phase
- Agenda Item 8:** Fourth GREPECAS-RASG-PA Joint Meeting
- Working Session
- Agenda Item 9:** Analysis of the Critical ANS Implementation Areas – the Effective Path to implementation
- 2 Working Sessions

**Agenda Item 10: Final Review of GREPECAS Work Programme**

**Agenda Item 11: GREPECAS/22 Conclusions and Decisions**

**Agenda Item 12: Other Business**

**PROVISIONAL AGENDA  
EXPLANATORY NOTES**

**VIRTUAL PHASE (Asynchronous, 16 September to 11 October 2024)**

**Agenda Item 1: Adoption of the Provisional Agenda and Schedule**

Under this agenda item, the Meeting will review the agenda and schedule, to adopt them. The objectives and overall expectations of the meeting will be presented.

**Agenda Item 2: Updates on GREPECAS-RASG-PA Joint Activities**

Under this agenda item, a progress report of joint GREPECAS-RASG-PA activities will be presented, and the new goals to achieve jointly between both groups for the next activity period will be discussed.

**Agenda Item 3: Follow-up on the Valid GREPECAS Conclusions and Decisions**

Under this agenda item, a follow-up on the valid GREPECAS conclusions and decisions will be presented, for their update and to check on effective completion.

**Agenda Item 4: Air Navigation - Global and Regional Developments**

Under this agenda item, analysis regarding outcomes from ICAO Fourteenth Air Navigation Conference (AN-Conf/14) will be carried out, including progress on the Global Air Navigation Plan (GANP) 8<sup>th</sup> edition. The progress of the Air Navigation Plan (ANP) CAR SAM Vol. III development will also be analysed.

This agenda item will also include the ICAO Headquarters initiatives on new Standards and Recommended Practices (SARPs) and relevant safety and ANS updates aspects on the priorities related to safety.

**Agenda Item 5: CAR/SAM Air Navigation Services (ANS) Implementation**

Under this agenda item, the CAR/SAM regional ANS implementation will be presented, considering ATM and airspace optimization, AFTM, SAR, CNS, MET, ENV, AIM, AGA, and other ANS-related matters.

The progress achieved on the Regional and National Air Navigation Plans, and correspondent Implementation will also be discussed. GREPECAS subsidiary Groups and associated members, States and International organizations are invited to present their progress on the ANS implementation and other implementation concerns.

**Agenda Item 6: Review of the current GREPECAS Work Programme and Projects**

Under this agenda item, a review on the current GREPECAS Work Programme and Projects will be presented, including planning, reformulation, updates and adjustments to the Work programme and the valid Projects of GREPECAS. Coordinators of the GREPECAS Projects will present the status for the Meeting's review and evaluation. Planning of new ANS initiatives will be presented as required.

The analysis will look into States and/or ANS providers updates and the data-driven decision/ANS dashboards to focus on the ANS implementation and deficiencies.

The ANS dashboard will be followed-up for data driven review and decision making. The SAM IG and the North American, Central American and Caribbean Working Group (NACC/WG) implementation progress will be presented. The Secretariat will present the conclusions from the NACC/WG-SAM IG for GREPECAS discussion/ approval.

**IN-PERSON PHASE (Lima, Peru, 20 to 22 November 2022)****Agenda Item 7: Results the from Virtual Phase**

Under this agenda item, and following the adopted agenda and schedule, the results of the preliminary discussion of topics emanating from the Virtual phase (asynchronous) will be presented as well as the relevant implementation items to be addressed during the in-person phase meeting.

**Agenda Item 8: Fourth GREPECAS-RASG-PA Joint Meeting**

Under this agenda item, the Meeting will conduct a Working Session, the challenges and progress on the effective coordination between RASG-PA and GREPECAS, in light of the AN-Conf 14 results towards enhancing the support for the development implementation of safety and ANS.

**Agenda Item 9: Analysis of the Critical ANS Implementation Areas – the Effective Path to implementation**

Under this agenda item, two Working Sessions will be developed on the most relevant ANS implementation items (resulting from the virtual phase) to identify the necessary actions and agreements for their effective implementation and sustainability, as a part of the ANS improvements in the CAR/SAM ANP.

**Agenda Item 10: Final Review of GREPECAS Work Programme**

Considering that the AN-Conf/14 preliminary results will be available, based on the feedback, comments received from the virtual phase (asynchronous), as well as the analysis of the new ICAO Global Aviation Safety Plan (GASP) and GANP requirements, the Meeting will discuss and approve the update to the GREPECAS work programme, Procedural Handbook and other GREPECAS working issues.

**Agenda Item 11: GREPECAS/22 Conclusions and Decisions**

Under this agenda item, the results of the GREPECAS/22 meeting will be presented (virtual and In-person sessions) in the form of Draft Conclusions and Decisions.

**Agenda Item 12: Other Business**

Finally, under this agenda item, other matters can be addressed particularly in preparation for the next GREPECAS meeting and the ICAO Assembly in 2025, including but not limited to relevant events such as the celebration initiatives for the 80th anniversary of the Chicago Convention and of ICAO.

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**APPENDIX B**  
**PROVISIONAL SCHEDULE**  
**IN-PERSON PHASE (Lima, Peru, 20 to 22 November 2024)**

Hours	Tuesday 19 Nov.	Wednesday 20 Nov.	Thursday 21 Nov.	Friday 22 Nov.
08:30–09:10	RASG-PA/GREPECAS Registration	RASG-PA	(Agenda item 9) Analysis of the Critical ANS Implementation Areas – the Effective Path to implementation Working Session 1	(Agenda item 7) Preliminary Results from Virtual phase (cont.)
09:10–10:10	RASG-PA			
10:10–10:30	Coffee break	Coffee break	Coffee break	Coffee break
10:30–12:30	RASG-PA	RASG-PA	(Agenda item 9) (Cont.) Analysis of the Critical ANS Implementation Areas – the Effective Path to implementation Working Session 1 (	(Agenda item 10) Final Review of GREPECAS Work Programme
12:30–13:30	Lunch	Lunch	Lunch	Lunch
13:30–14:00	RASG-PA	RASG-PA/GREPECAS Opening Ceremony Photo (Agenda item 7) Preliminary Results from Virtual phase	(Agenda item 9) (Cont.) Analysis of the Critical ANS Implementation Areas – the Effective Path to implementation Working Session 2	(Agenda item 12) Other Business
14:00–14:40		(Agenda item 8) Fourth GREPECAS-RASG-PA Joint Meeting Working Session		(Agenda item 11) GREPECAS 22 Conclusions and Decisions
14:40–15:00	Coffee break	Coffee break	Coffee break	<b>Closing Ceremony</b>
15:00–16:00	RASG-PA	(Agenda item 8) Fourth GREPECAS-RASG-PA Joint Meeting Working Session (Cont.)	(Agenda item 9) (Cont.) Analysis of the Critical ANS Implementation Areas – the Effective Path to implementation Working Session 02	

*Note- The RASG-PA meeting hours are coloured grey.*

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