



ICAO

INTERNATIONAL CIVIL AVIATION ORGANIZATION

A UN SPECIALIZED AGENCY



Regional USOAP Continuous Monitoring Approach (CMA) Workshop

— Module 5

State Aviation Activity Questionnaire (SAAQ)

Module Objective

The objective of this module is to provide information on the State Aviation Activity Questionnaire (SAAQ).

Outline



What is the SAAQ?



State Responsibility - SAAQ



SAAQ Status on State Dashboard

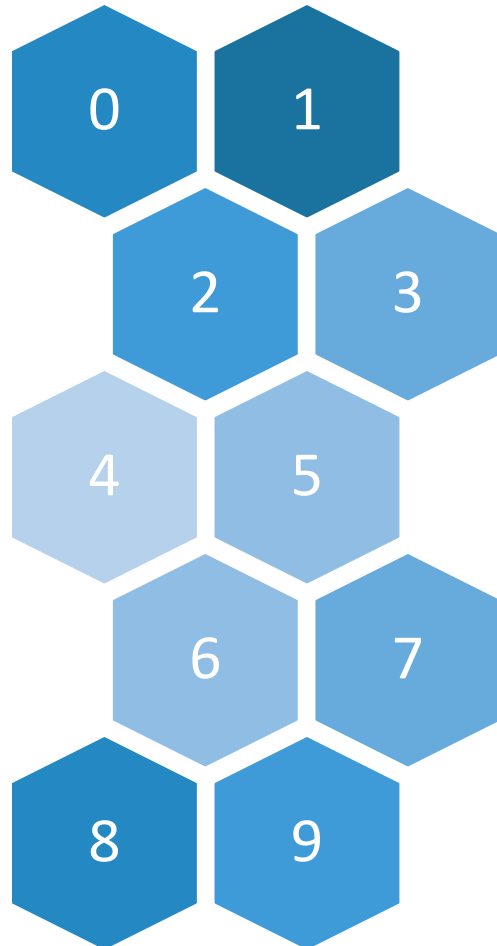


Helpful Tips for the SAAQ

What is the SAAQ?

- In 2005, ICAO introduced the SAAQ to collect information related to States' aviation activities in preparation for a USOAP audit during CSA to CMA transition.
- Today, it collects comprehensive and specific information on States' aviation activities to assist ICAO with continuous monitoring of the State's level of activity in each related audit area.
- ICAO also uses the SAAQ to support the prioritization and planning of USOAP CMA activities.

SAAQ Parts



- **Part 0 – State Profile**
- **Part 1 – Primary Aviation Legislation and Specific Operating Regulations (LEG)**
- **Part 2 – Civil Aviation Organization (ORG)**
- **Part 3 – Personnel Licensing and Training (PEL)**
- **Part 4 – Aircraft Operations (OPS)**
- **Part 5 – Airworthiness of Aircraft (AIR)**
- **Part 6 – Aircraft Accident and Incident Investigation (AIG)**
- **Part 7 – Air Navigation Services (ANS)**
- **Part 8 – Aerodromes and Ground Aids (AGA)**
- **Part 9 – Safety Management**

USOAP CMA MOU

MOU Article 3,

Information to be submitted and updated regularly by the State through the USOAP CMA online framework (OLF) will include the following:

- responses to the State Aviation Activity Questionnaire (SAAQ),
- Self- assessment, status of the USOAP protocol questions (PQs),
- responses to ICAO Mandatory Information Requests (MIRs),
- information relating to Significant Safety Concerns (SSCs),
- updates to the State Corrective Action Plan (CAP),
- including information regarding implementation status, and
- as far as practicable, any other relevant safety information, as requested by ICAO.

State Responsibility - SAAQ

- A State's information should be reviewed and/or updated on the OLF at least once every 12 months.
- States can also download a pdf version of the SAAQ from the CMA Library on the OLF or request a Word version from ICAO to complete offline and, later, enter on the OLF.

USOAP CMA State Aviation Activity Questionnaire

MO/QMSF-007-09D --- September 2021

USOAP CMA SAAQ PROFILE PAGE			
SAAQ REF.	SAAQ QUESTION	INFORMATION PROVIDED BY THE STATE	COMMENTS
<i>PART 0 — STATE PROFILE</i>			
Profile 1	Provide the name, title and email address of the person appointed as Director General, or equivalent position.	Name _____ Title _____ Email _____	
Profile 2	Provide the name, title and contact information of the person designated by the State as the National Continuous Monitoring Coordinator (NCMC) with respect to the ICAO Universal Safety Oversight Audit Programme Continuous Monitoring Approach (USOAP CMA).	Name _____ Title _____ Contact address _____ _____ _____ Tel _____ Fax _____ Email _____	

- States can export the SAAQ file from the CMA library on the OLF to complete offline. The exported file should not be merged or modified. And later, the State can import the completed document (file) on the OLF.

SAAQ Status on State Dashboard

SAAQ Section	Completion	Last updated
Part 0 - State Profile	84%	29 November 2016
Part 1 - Legislation	57%	13 September 2016
Part 2 - Organization	42%	13 September 2016
Part 3 - Personnel Licensing	62%	13 September 2016
Part 4 - Aircraft Operations	77%	06 December 2016
Part 5 - Airworthiness of Aircraft	18%	13 September 2016
Part 6 - Aircraft Accident and Incident Investigation	55%	13 September 2016
Part 7 - Air Navigation Services	32%	13 September 2016
Part 8 - Aerodromes and Ground Aids	78%	13 September 2016
Part 9 - Safety Management	0%	Never updated

- The State Dashboard shows the completion percentage for each Part of the SAAQ and the date the Part was last updated.
- The State Dashboard also shows the number of questions with responses over the total number of SAAQ questions for each Part.

Helpful Tips for the SAAQ

- Provide accurate SAAQ responses based on the current state of the State's safety oversight system
- Reference public URLs, if necessary
- Coordinate with all necessary organizations to ensure accurate responses, if necessary
- Consider referencing previous SAAQ responses to minimize the overall workload

Review



What is the SAAQ?



State Responsibility - SAAQ



SAAQ Status on State Dashboard



Helpful Tips for the SAAQ



Thank You!

