



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

State Safety Programme (SSP) Implementation Project Workshop Mexico City, Mexico, 21 – 23 May 2024

Summary of Discussions

Date	21 – 23 May 2024
Location	ICAO NACC Regional Office, Mexico City, Mexico
Participants	The hybrid Workshop was attended by 28 delegates (18 in person and 10 virtually) from 14 States/Territories from the NAM/CAR/SAM Regions and one International Organization. The list of participants is shown in Attachment A . The Workshop Programme and Schedule are shown in Attachment B .

1. References

- ICAO Annex 19 – Safety Management
- ICAO Doc 9859 – Safety Management Manual

2. Objectives

2.1 Provide participants with knowledge and skills to solve issues related to:

- a) Component I: State safety policy, objectives, and resources
 - Development and implementation of the compliance policy
 - Establishment of obligations, functions and activities related to the creation and maintenance of the SSP
- b) Component II: State management of operational safety risks
 - Safety data collection, analysis, sharing and exchange
 - Development of a Safety Data Collection and Processing Systems (SDCPS)
 - Development and implementation of a state risk management process
- c) Component III: State's safety assurance
 - Development of organizational risk profiles

- Development and implementation of the State's operational security assurance process
- d) Component IV: State's safety promotion
 - Design and development of a process/procedure for the exchange of safety information in State aviation organizations and with the aviation community

3. Introduction

3.1 This workshop was developed as part of the SSP Implementation Project (funded by the Regional Aviation Safety Group–Pan America (RASG-PA)) with information gathered during the SSP virtual evaluation of Cuba and four States from Central America. The evaluation was conducted using the State Safety Program (SSP) Assessment Tool from the Safety Management International Collaboration Group (SMICG) (from EASA, FAA and TCCA).

3.2 The evaluations were conducted by the Subject Matter Exprts (SMEs) of the SSP Project and the results provided information on the needs and weaknesses faced by the States/Territories. The workshop aimed to help the States/Territories tackle such issues.

4. Workshop Material

4.1 The workshop presentations and exercises are located at:

<https://www.icao.int/NACC/Pages/meetings-2024-ssppw.aspx>

5. Outcomes/Recommendations

5.1 The SSP Implementation Project Workshop was aimed at equipping participants with knowledge and practical skills to help the States/Territories of the NAM/CAR/SAM Regions to solve issues identified in the different components of the SSP.

5.2 The key outcomes of the Workshop are presented below:

- a) The delegates understood the requirements of each SSP component and its implementation.
- b) The participants gained insights of the significance of:
 - the compliance policy, the establishment of obligations, functions and activities related to the creation and maintenance of the SSP;
 - the collection, analysis, sharing and exchange of safety data;

- the development of a SDCPS, and the development and implementation of a State risk management process;
 - the development of organizational risk profiles;
 - the development and implementation of the State operational safety assurance process; and
 - the design and development of a process/procedure for the exchange of safety information in State aviation organizations and within the aviation community.
- c) Attendees learned techniques for monitoring safety performance and implementing necessary improvements.

ATTACHMENT A/ADJUNTO A



North American, Central American and Caribbean Office (NACC)
Oficina para Norteamérica, Centroamérica y Caribe (NACC)

**State Safety Programme (SSP) Implementation Project Workshop /
Taller sobre el Proyecto de Implementación del Programa de Seguridad Operacional del Estado (SSP)**
Mexico City, Mexico, 21 – 23 May 2024 / Ciudad de México, México, 21 – 23 de mayo de 2024

LIST OF PARTICIPANTS / LISTA DE PARTICIPANTES

ARUBA	13. Ninoska Elizabeth Rodriguez Reynoso
1. Bryan Franca	EL SALVADOR
BAHAMAS	14. José Ricardo González Miranda
2. Michael Fountain	GUATEMALA
3. Atalya Hanna	15. Sergio Rodolfo Andrée Oliva Mecías
BARBADOS	MEXICO/MÉXICO
4. Tracia Smith	16. Fernando Martínez Gómez
BELIZE/BELICE	17. Abraham Becerra Chávez (v)
5. Imelda Carolina Bautista-Guerra	18. Christian Ramírez (v)
BOLIVIA	19. Lulio Ramírez (v)
6. Silvia Daniela López	20. Diego Rivera Ochoa
COSTA RICA	21. Erick Rodríguez Arratia (v)
7. Víctor Zamora Vargas	22. Leslie Santos (v)
CUBA	23. Michael Álvarez (v)
8. Rigoberto Ochoa Almaguer	24. Julio Sosa (v)
9. Mario Ardanza González	NICARAGUA
CURAÇAO/CURAZAO	25. Uwe Cano
10. Ludgardo Job (v)	26. Hector Manuel Espinoza Moraga
DOMINICAN REPUBLIC/REPÚBLICA DOMINICANA	SAINT KITTS AND NEVIS/SAINT KITTS Y NEVIS
11. Elda Almonte (v)	27. Kenrick Duncan (v)
12. Alicia Paola Ventura	COCESNA
	28. Frazier Rodríguez
	ICAO/OACI
	29. Marcelo Orellana

(v): virtual participation

ATTACHMENT B

PROGRAMME

1. State's Safety Policy and Objectives
 - a. Development and implementation of the State safety policy and objectives
 - b. Development and implementation of enforcement policy
 - c. State system and functions (SSP coordination group, functions, and activities)

 2. State's Safety Risk Management
 - a. Development and implementation of State Safety Risk Management Process/Procedure.
 - b. Safety Data Collection and Processing System (SDCPS)
 - c. Safety information exchange

 3. State's Safety Assurance
 - a. Service provider organizational safety risk profiles.
 - b. Development and implementation of State Safety Assurance Process/Procedure.
 - c. Relationship between Safety Risk Management and safety Assurance

 4. State's Safety Promotion

Development and implementation of State Safety Promotion Process/Procedure.
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SCHEDULE

Time	Tuesday 21 May	Wednesday 22 May	Thursday 23 May
08:30–09:00	<i>Registration</i>		
09:00–09:30	<i>Opening Ceremony & Group Photo/</i>	<i>State Safety Risk Management (NR)</i>	<i>State Safety Assurance (AV)</i>
09:30–9:45	<i>Introduction of Participants</i>		
9:45–10:30	<i>State Safety Policy and Objectives (FR)</i>		
10:30–10:45	<i>Coffee break</i>		
10:45–12:00	<i>State Safety Policy and Objectives (FR)</i>	<i>State Safety Risk Management (NR)</i>	<i>State Safety Assurance (AV)</i>
12:45–13:00	<i>Lunch break</i>		
13:00–14:30	<i>State Safety Policy and Objectives (FR)</i>	<i>State Safety Risk Management (NR)</i>	<i>State safety promotion (UC)</i>
14:30–14:45	<i>Coffee break</i>		
14:45–16:00	<i>State Safety Risk Management (NR)</i>	<i>State Safety Assurance (AV)</i>	<i>State safety promotion (UC)</i>