
SOUTH AMERICAN AIG REGIONAL COOPERATION MECHANISM (ARCM)

FIFTH AIG AUTHORITIES MEETING (Medellín, Colombia, 03 to 05 October 2018)

DRAFT AGENDA AND WORKING METHOD

(Information note presented by ARCM Secretariat)

Summary

- This information note presents for consideration and approval of the Fifth South American AIG Authorities Meeting (AIG-SAM/5) the proposals for the draft agenda and working method.

1 Approval of the agenda

The agenda proposed for consideration and approval by this meeting is explained in Appendix A of this information note.

2 Organization and working method

Taking into consideration the points mentioned in this information note as well as the necessary management and logistical support provided by the DGAC and GRIAA of Colombia, it is suggested that the Meeting carry out its work pursuant to the agenda indicated in Appendix B in order to achieve the proposed objectives.

3 Suggested action

The Meeting is invited to:

- a) consider and approve the agenda proposed in **Appendix A**, and
- b) consider and approve the organization and working method pursuant to the working schedule and issues addressed in **Appendix B**.

- END -

APPENDIX A

Draft Agenda and Explanatory Notes

Agenda item 1 Election of the AIG-SAM/5 Meeting President. Draft agenda, working method and schedule approval.

Agenda item 2 Update of the 2017/2018 ARCM activities. AIG-SAM/4 pending conclusions. Proposed State for the AIG-SAM/6 Meeting.

Agenda item 3 Presentation of the WP/01 Working Paper (Argentina) related to the modification of the month to hold the AIG meetings, work of the ARCM TC and election of ARCM President.

Agenda item 4 Presentation of the WP/02 Working Paper (Argentina) related to ARCM President election for the next triennium October 2018 to October 2021.

Agenda item 5 Presentation of the WP/03 Working Paper (ICAO Regional Office) related to the proposal to modify the ARCM Organization and Functions Manual.

Agenda item 6 Presentation of the WP/04 Working Paper (ARCM work group – Lecturer: Chile) related to a general aviation study on training flights accidents/incidents.

Agenda item 7 Presentation of the WP/05 Working Paper (ARCM work group – Lecturer: Colombia) related to a general aviation study on agricultural aviation flights accidents/incidents.

Agenda item 8 Presentation of the WP/06 Working Paper (ARCM work group – Lecturer: Brazil) related to a study on the ARCM SDCPS, current state of ECCAIRS upload, data validation procedure.

Agenda item 9 Presentation of the WP/07 Working Paper (ICAO Regional Office, to be confirmed) related to the presentation of the ECCAIRS Data Validation Manual to be used by the AIG SAM organizations.
Colombia: related to the protection and use of the confidential information.

Agenda item 10 Presentation of the WP/08 Working Paper (Argentina) related to the provision of a management system for the ARCM AIG organizations.

Agenda item 11 Presentation of the WP/09 Working Paper (Argentina) related to the ADREP/ECCAIRS system used in the SSP.

Agenda item 12 Other issues

- a) AIRBUS Presentation
- b) ISASI Presentation
- c) EASA Presentation

- d) EMBRAER Presentation
- e) Information Note for the incorporation of the International Society for Air Safety Investigators (ISASI) as ARCM observer.

Agenda item 13 Closing of the AIG-SAM/5 Meeting - Conclusions.

APÉNDICE B

**Agenda para la Quinta Reunión de Autoridades AIG de Sudamérica/Agenda for the Fifth Meeting of AIG Authorities of South America
Del 03 al 05 de Octubre/03 to 05 October 2018**

Hora/ Time	Miercoles 03/Wednesday 03	Hora/ Time	Jueves 04/Thursday 04
08:30 09:00	Registro/Registration	---	-----
09:00 09:40	Bienvenida y palabras de apertura/ <i>Welcoming and opening remarks</i> Autoridad Aeronáutica de Aviación Civil Colombia Presidente ARCM Sra. Ana Pamela Suarez Director Oficina Regional SAM OACI Sr. Fabio Rabbani Representante de Sección AIG OACI - HQ	09:00 09:40	Asunto 7/Item 7: Presentación de la NE/05/WP/05 <i>Presentation</i> Avance Grupo de trabajo aviación agrícola/ <i>Progress of the agricultural aviation work group</i> Sr. Julian Echeverri
09:40 10:00	Asunto 1/Item 1: Elección del presidente de la Reunión, aprobación del orden del día y organización de la reunión/ <i>Election of president of the Meeting, approval of the agenda and meeting organization (NI/01).</i>	09:40 10:20	Asunto 8/Item 8: Presentación de la NE/06/WP/06 <i>Presentation</i> Avance Grupo de trabajo ECCAIRS/ <i>Progress of the ECCAIRS work group</i> Sr. Daniel Barbosa
10:00 10:40	Foto de grupo/ <i>Group picture</i> Pausa para el café/ <i>Coffee break</i>	10:20 10:50	Pausa para el café/ <i>Coffee break</i>
10:40 12:00	Asunto 2/Item 2: Actividades ARCM 2017/2018/ <i>2017/2018 ARCM Activities</i> Pendientes AIG-SAM/4/ <i>AIG-SAM/4 Pending activities</i> Estado propuesto reunión AIG-SAM/6/ <i>Proposed Estate for AIG-SAM/6 meeting</i> Pte del ARCM. Ana Pamela Suarez	10:50 11:30 11:30 12:00	Asunto 9/Item 9: Presentación de la NE/07/WP/07 <i>Presentation</i> Propuesta de Manual de validación de datos ECCAIRS/ <i>Proposal of an ECCAIRS Data Validation Manual</i> Sr. Alexandre Prado Asunto 10/Item 10: Presentación de la NE/08/WP/08 <i>Presentation</i> Presentación del sistema de gestión para el ARCM/ <i>Presentation of the ARCM management system</i> Sr. Daniel Barafani
12:00 12:30	Asunto 3/Item 3: Presentación de la NE/01/WP/01 <i>Presentation</i> Propuesta de modificación del periodo de elección Pte ARCM y aprobación del plan de actividades del ARCM/ <i>Proposal to amend the ARCM President election term and approval of the programe of activities</i> Sr. Daniel Barafani	12:00 12:30	Asunto 11/Item 11: Presentación de la NE/09/WP/09 <i>Presentation</i> Sistema ADREP ECCAIRS aplicado en el SSP/ <i>ADREP/ECCAIRS System applied to SSP</i> Sr. Daniel Barafani

12:30 14:00	Almuerzo/ <i>Lunch</i>	12:30 14:00	Almuerzo/ <i>Lunch</i>
14:00 15:00	Asunto 4/Item 4: Presentación de la NE/02/WP/02 <i>Presentation</i> Elección del presidente del ARCM periodo oct 2018-oct 2021/ <i>ARCM</i> <i>President election Oct 2018-Oct 2021</i> Sr. Daniel Barafani	14:00	Asunto 12 / Item 12: Otros asuntos/ <i>Other issues</i> Presentación AIRBUS/ <i>AIRBUS Presentation</i>
15:00 15:30	Pausa para el café/ <i>Coffee break</i>		Pausa para café/ <i>Coffee break</i>
15:30 16:00	Asunto 5/Item 5: Presentación de la NE/03/WP/03 <i>Presentation</i> Propuesta de modificación al Manual de Organización y funcionamiento del ARCM/ <i>Proposal to modify the ARCM</i> <i>Organization and Functions Manual</i>	16:00	Presentación ISASI/ <i>ISASI Presentation</i> Presentación EASA/ <i>EASA Presentation</i> Presentación EMBRAER/ <i>EMBRAER Presentation</i>
16:00 16:40	Asunto 6/Item 6: Presentación de la NE/04/WP/04 <i>Presentation</i> Avance grupo de trabajo vuelos de instrucción/ <i>Progress of the</i> <i>training flight work group</i> Sr. Cesar Araya Cano	16:00 16:30	Asunto 12/Item 12: Conclusiones AIG/SAM - <i>Closing remarks</i>

ACTIVIDADES ORGANIZADAS POR LA DGAC DE COLOMBIA

Martes 02 de octubre-19:30 h: Coctel de bienvenida, ofrecido por la DGAC de Colombia en el hotel PARK 10 de Medellín

Miércoles 03 de octubre 17:00 h: City Tours por la ciudad de Medellín y cena

Nota: vestimenta sugerida traje informal

Viernes 05 de octubre: Foro Sector Aéreo 2030 - Investigación de Accidentes Aéreos