

14 March 2001

Subject: Thirteenth meeting of the AFI Planning and Implementation Regional Group (APIRG/13), Sal, Cape Verde, 25 – 29 June 2001

Action Required: Reply to paragraph 5 and 6 at your earliest convenience but not later than 30 April 2001

Sir,

I have the honour to inform you that the AFI Planning and Implementation Regional Group (APIRG) will hold its Thirteenth meeting from Monday 25 June to Friday 29 June 2001 in Sal Island at the kind invitation of the civil aviation authorities of Cape Verde. The tentative agenda and explanatory notes for the meeting are at **Attachment A** to this letter. The meeting will be conducted in English and French and documentation by the Secretariat will be issued in these two languages. Your Administration is kindly invited to participate in this meeting.

2. As you will recall, at its Twelfth meeting, APIRG took a number of decisions and adopted some conclusions. The report of that meeting was forwarded to you by the respective ICAO Regional Directors. Subsequently, various actions were taken by the Air Navigation Commission and Council as advised by our letter Ref. T 17/6.11- 1717 dated 29 December 1999. As an important part of the Agenda, the APIRG/13 will review and consider status of implementation of APIRG/12 Conclusions and Decisions as well as AFI/7 Regional Air Navigation (RAN) meeting outstanding recommendations.

3. The Council and Air Navigation Commission have in the past emphasized the need and importance of members to ICAO bodies to endeavour to meet their obligations by attending meetings of the respective bodies. They have also commended APIRG members and States of the Region for the efforts made at APIRG meetings. It is therefore expected that all members of APIRG will attend this particular meeting. **Attachment B** gives the list of members of APIRG as approved by the Council of ICAO and **Attachment C** the information bulletin and list of hotels. However, non-members with specific interests in the subjects to be addressed by the meeting may also attend.

4. Documentation for the meeting is being prepared based on reports of the contributory bodies namely, the Fifth Meteorology Sub-Group (MET/SG/5), Sixth Air Traffic Services Sub-Group (ATS/SG/6), Fifth Communications Sub-Group (COM/SG/5), the Third Communications, Navigation, Surveillance/Air Traffic Management Sub-Group (CNS/ATM/SG/3) and the Fourth Meeting of the AOP Sub-Group. Some of the reports have already been distributed to States through the respective ICAO Regional Offices. **As only a limited number of these reports will be made available at the meeting, APIRG members and other participants are requested to bring their own copies to the meeting.** Information on the meeting as well as relevant documentation is given at ICAO Web Site : <http://www.icao.int.wacaf>.

5. Those intending to prepare papers should ensure that these reach the Secretariat not later than 30 April 2001 and where possible should be in English and French. Participants are requested to forward their papers, if any, by e-mail, if possible in order to expedite and facilitate the work. Papers received after that date will be distributed in the languages in which they are received due to financial constraints of the Organization and directives of the Council to minimize such costs (APIRG Decision 11/23 also refers).

6. Kindly advise me of your participation in the APIRG/13 meeting as soon as possible but in any case not later than 30 April 2001, giving the names and functions of all participants from your State.

Accept, Sir, the assurances of my highest consideration.

A. Cheiffou
ICAO Regional Director
Western and Central African Office
Secretary of APIRG