

**CNMC/8, SAT/FIT/13 and SAT/23 meetings
Durban, South Africa, 4-8 June 2018, South Africa 4 to 8 June 2018**

Appendix F

INFORMATION BULLETIN

1. Site of the workshop

The workshop will be hosted by Air Traffic and Navigation Services from 4 to 8 June 2018 at the Southern Sun Maharani Hotel in Durban, South Africa.

Contact Person/s

Hosting Related Queries
Mr. Simon Zwane Senior Manager: ATM Research and Planning Telephone Number: +27 11 607 1253 Mobile Number: +27 71 883 3256 E-mail: Simonz@atns.co.za

Security Related Queries
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General Information/Queries
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Languages

The Seminar will be conducted in English. Documentation will be in English.

Visas

Participants are advised to ascertain at the respective Embassies whether or not they are exempt from the Kenyan entry visa requirement. South African visas may be obtained from the South Africa High Commissions or Embassies. In applying for the visa, it is advisable to produce the letter of invitation from ICAO, together with other documents which may be required by the High Commission or Embassy. It is important to apply for visas well in advance to avoid delays and inconveniences. Participants should ensure that their travel documents and visa are valid prior to their departure to South Africa. **A Visa Requirements letter is attached herewith.**

Hotel Information

A list of recommended hotels is attached herewith. Participants may make booking directly or communicate their preferred hotels to the local team to do the bookings on their behalf. All accommodation costs will be for the participant's account.

Health

Participants must ensure they obtain travel insurance from their home country for the duration of their stay in South Africa.

Weather and local time information

The month of June is mostly partly cloudy in Durban with a minimum of 3 rainy days. The average temperature in Durban in June is very mild at 16.5 °C (61.7 °F). Afternoons can be really warm with average high temperatures reaching 22 °C (71.6 °F). Overnight temperatures are generally quite mild with an average low of 11 °C (51.8 °F). The range/ variation of daily average temperatures in June is 11 °C (19.8 °F). The weather in June is somewhat parched with infrequent rain. A paltry 28mm (1.1in) of H₂O is laid down across an average of 3 days. The skies in Durban are fine having on average a detectable 6:40 of splendid sunlight per day. The shortest day is 10:11 long and the longest day is 10:19 long with an average length of 10:13. There are approximately 3:25 per day when bright sunshine is absent due to cloud, haze or the sun being too low on the horizon to register. It is sunny approximately 66.1% of daylight hours and cloudy 33.9% of daylight hours. Additional information can be obtained online via:
<http://www.durban.climatemps.com/june.php#ixzz5C9sgqTYd>

Local Currency and Foreign Exchanges Rates

The official currency in South Africa is the South African Rand (ZAR).

The South African Rands exchange rates are determined by the interbank trade which varies daily. Participants may wish to obtain current information from the internet.

Commercial banks and forex bureaux provide exchange facilities. Most banks are open between 9.00 am to 4.00 pm from Monday to Friday and between 9.00 am to 12.00 noon on Saturdays. Some forex bureaux may be open outside these hours. Forex services are also available on arrival at King Shaka International Airport.

Credit cards and travellers cheques are accepted in most establishments. Most shops and hotels accept Visa Cards.

Language

The Official Language of South Africa is English.

Hours of business

The working week in South Africa runs from Monday to Friday (**0730-1700hrs**) with Saturday and Sunday being non- official working days.

Local Transportation

Taxis are available from the airport to the city center and the fare is normally between ZAR 250 to ZAR 450. However, it is advisable to agree on the fare before getting into the vehicle. Enquiries may be made at the airport information desks/counters upon arrival. In addition to the below shuttle details, hotel may provide their own shuttles at a rate.

Airport Shuttles

- 1) Operating Hours: 5:00am - 8:00pm

Tel: 031 465 5573 / 031 465 1660 / 082 340 9990

Email: airportbus@mweb.co.za

Accredited service provider with shuttles leaving King Shaka International Airport in 30/45-minute intervals. Tickets available on the bus. Hours of Operation 07h30 to 22h30 Monday to Sunday.

- 2) Rikki Cabs

Tel: +27 (0)73 283 5795 OR +27 (0)79 484 7565

E-mail: rikkicabs@yahoo.com

- 3) King Shaka Shuttles

Tel: +27 84 2311 363 OR +27 86 274 3984

E-mail: ksashuttles@telkomsa.net

Telephones

Sim cards of the following mobile operators (**MTN, Telkom, Vodacom, Virgin Mobile and Cell C**) can be purchased at shops or with assistance by Local Members.

LIST OF HOTELS IN DURBAN

HOTEL	TELEPHONE	AMOUNT (SINGLE)	E-MAIL/Website
Southern Sun Elangeni & Maharani (Conference Venue)	+27 31 492 4001	ZAR 1600	https://www.tsogosun.com/southern-sun-elangeni-maharani/contact-us
Garden Court Marine Parade	+27 31 337 3341	ZAR 1330	https://www.tsogosun.com/garden-court-marine-parade/contact-us
Garden Court South Beach (Requires taxi transfers to the conference venue)	+27 31 337 2231	TBC	https://www.tsogosun.com/garden-court-south-beach/contact-us



To : **The South African High Commission**
The South African Visa Application Center

From : ATNS, SM: ATM Research & Planning
Mr. Simon Zwane

Date : 09 April 2018

Subject : **Visa Application – the CAFSAT Network management committee (CNMC), FANS 1/A Interoperability Team (SAT/FIT) Meeting on the improvement of Air Traffic Services over the South Atlantic (SAT), Durban South Africa**

Dear Sir/Madam

Air Traffic and Navigation Services (ATNS) is hosting the CAFSAT Network management committee (CNMC), FANS 1/A Interoperability Team (SAT/FIT) and Meeting on the improvement of Air Traffic Services over the South Atlantic (SAT), **from the 4th of June until the 8th of June 2018**, at the **Southern Sun Maharani Hotel, Durban South Africa**.

The CNMC is a technical meeting that explores ways and means to further enhance the provision of air traffic services in South Atlantic (SAT) Corridor through established interregional coordination mechanism. The first meeting (CNMC), is a technical meeting where ATNS technical personnel is required to attend. The other two meetings (SAT/FIT and SAT) is required to be attended by ATNS ATM personnel.

The SATFIT was established to oversee FANS 1/A system performance monitoring in the SAT and EURO SAM Corridor to ensure that the system continues to meet safety and interoperability requirements and that operations and procedures are working as specified. South Africa is part of this group due to services rendered over the oceanic airspace as delegated by ICAO. The meeting also adopted to develop action plans to enable implementation of the adopted conclusions/decisions from past meetings. This is to enable states which are struggling to implement conclusions/decisions as adopted in past meetings under the ICAO statement of "No Country Left Behind".

The SATFIT team comprises of experts from States responsible of Flight Information Regions (FIRs) in AFI and EURO SAM routing areas AR1/AH2 and AR2/AH8 as defined in the Global Air Navigation Plan (ICAO Doc 9750), and experts from adjacent FIRs and international organizations with Mr. Simon Zwane as appointed Chairperson.

It is for this reason that we humbly request your assistance in granting the following traveler a visa to enable them to attend this event.

Full Name :
Passport No :

Yours sincerely

SIMON ZWANE
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