Building Effective Safety Oversight of Aeronautical Information Services and Aeronautical Information Management

**Day 1 - MONDAY, September 25, 2023: Essential Aviation Safety Oversight Responsibilities**

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| Time | **Activity** | **Presenter** |
| 0830 – 0900 | Doors Open/Registration | All |
| 0900 – 1130 | Welcome and Introductions   * ICAO/Host * FAA and NGA * Lynette McSpadden, FAA * Catherine Riccio, FAA * Changala Chisanga, FAA * Jodi Brainard, NGA   Workshop Goals  Morning Break (30 minutes)  Participant Introductions  Activity (Icebreaker): Take Flight | ICAO/FAA/NGA |
| 1130-1230 | ICAO Introduction | FAA-AOV/AJV |
| 1230 – 1330 | Lunch Break | All |
| 1330 – 1430 | ICAO Annex 15 Requirements | FAA-AOV |
| 1430 – 1530 | Aeronautical Data Source Management | FAA-AOV/AJV |
| 1530 – 1600 | Afternoon Break | All |
| 1600 – 1630 | Overview of Safety Risk Management – Data Risks and Mitigations | FAA/NGA |
| 1630 – 1700 | Wrap-Up and Questions | All |
| 1700 | Adjourn | All |

**Day 2 - TUESDAY, September 26, 2023: Annex 15 and Surveillance Activities**

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| Time | **Activity** | **Presenter** |
| 0830 – 0900 | Doors Open/Networking | All |
| 0900 – 0915 | Recap/Today’s Topics | NGA |
| 0915 – 1015 | State Safety Oversight Surveillance Activities | FAA-AOV |
| 1015 – 1045 | Morning Break | All |
| 1045 – 1230 | Develop an AIS Audit | FAA-AOV |
| 1230 – 1330 | Lunch Break | All |
| 1330 – 1500 | Workshop Exercise: Develop an Audit Proposal | FAA-AOV/All |
| 1500 – 1530 | Afternoon Break | All |
| 1530 – 1645 | Workshop Exercise: Build an Audit Checklist | FAA-AOV/All |
| 1645 – 1700 | Wrap-Up and Questions | All |
| 1700 | Adjourn | All |

**Day 3 - WEDNESDAY, September 27, 2023: QMS as the Safety Risk Control**

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| Time | **Activity** | **Presenter** |
| 0830 – 0900 | Doors Open/Networking | All |
| 0900 – 0915 | Recap/Today’s Topics | FAA-AOV |
| 0915 – 1000 | Data and Information Management | FAA-AJV/NGA |
| 1000 – 1030 | Quality Management System | FAA-AOV/NGA |
| 1030 – 1100 | Morning Break | All |
| 1100 – 1200 | Quality Management System (cont’d) | FAA/NGA |
| 1200 – 1300 | Production Control and Configuration Management | FAA/NGA |
| 1300 – 1400 | Lunch Break | All |
| 1400 – 1430 | Understanding Metadata in Safety Oversight |  |
| 1430 – 1530 | Workshop Exercise: Understanding Metadata as Safety Oversight | NGA/All |
| 1530 – 1600 | Afternoon Break | All |
| 1645 – 1700 | Wrap-Up and Questions | All |
| 1700 | Adjourn | All |

**Day 4 - THURSDAY, September 28, 2023: AIS Oversight**

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| Time | **Activity** | **Presenter** |
| 0830 – 0900 | Doors Open/Networking | All |
| 0900 – 0915 | Recap/Today’s Topics | FAA-AOV |
| 0915 – 0945 | Applying USOAP Critical Elements to the Safety Oversight of AIS/AIM | FAA-AOV |
| 0945 – 1015 | ICAO Introduction to USOAP | FAA-AOV |
| 1015 – 1045 | Morning Break | All |
| 1045 – 1230 | Workshop Exercise: AIP Audit | FAA-AOV |
| 1230 – 1330 | Lunch Break | All |
| 1330 – 1430 | Workshop Exercise: Audit Validation Briefing | FAA-AOV/All |
| 1430 – 1530 | Develop a Surveillance Strategy | FAA-AOV |
| 1530 – 1600 | Afternoon Break | All |
| 1600 – 1630 | Develop a Surveillance Strategy (cont’d) | FAA-AOV |
| 1630 – 1700 | Wrap-Up and Questions | All |
| 1700 | Adjourn | All |

**Day 5 - FRIDAY, September 29, 2023: Collaboration and Next Steps**

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| Time | **Activity** | **Presenter** |
| 0830 – 0900 | Doors Open/Networking | All |
| 0900 – 0915 | Recap/Today’s Topics | FAA-AOV |
| 0915 – 1000 | Going Digital and Data Sets | NGA/FAA |
| 1000 – 1030 | Morning Break | All |
| 1030 – 1130 | Collaboration and Sharing of Safety Work | FAA |
| 1130 – 1300 | Closing Remarks   * ICAO * FAA and NGA | ICAO/FAA/NGA |
| 1300 | Adjourn | All |