



INTERNATIONAL CIVIL AVIATION ORGANIZATION

**Seventh Meeting of the APIRG Infrastructure and Information Management Sub-Group (IIM/SG6)**

*(Dakar, Senegal, 5 – 8 August 2024)*

**Agenda Item 8: Review of the Terms of Reference and Work Programme of the APIRG Infrastructure and Information Management Sub-Group (IIM/SG)**

**WP8.1 - Review of the Terms of Reference and the Work programme of the IIM/SG**

*(Presented by the secretariat)*

SUMMARY
This working paper presents a review of the Terms of Reference of IIM/SG with proposals for amendment of the ToR and Work Programme Action by the meeting in paragraph 3
<b>REFERENCE(S):</b> <ul style="list-style-type: none"><li>▪ APIRG Procedural Handbook</li><li>▪ Terms of reference of IIM/SG</li><li>▪ APIRG/26 Report</li></ul>
<b>Strategic Objectives: B – Air navigation Capacity and Efficiency</b>

**1. INTRODUCTION**

- 1.1 1.1. The IIM/SG is established and mandated by APIRG to support the implementation of ICAO Standards and Recommended Practices (SARPs) and carry out specific activities aimed to enable APIRG to discharge its functions and responsibilities in the areas of CNS, AIM and MET.
- 1.2 To carry out its functions, the Sub-Group shall, as guided by APIRG, amongst others i) carry out implementation Projects in support of States, related to the areas of MET, AIM and CNS in accordance with the ASBUs methodology and as guided by the Regional performance objectives, to support States in the implementation of SARPs and regional requirements; ii) Identify and collect, State by State, information on deficiencies in the areas of MET, AIM and CNS in accordance with the Uniform Methodology approved by Council and the APIRG guidance; analyze and propose solution; report on progress and obstacles beyond the capacity of the sub-group.
- 1.3 The Terms of Reference (ToR) of the Sub-Group clarify how the Sub-Group intent to achieve its mission. To optimize the performance of the IIM/SG, the meeting may need to review the terms of reference and propose updates, as necessary, for further review by APIRG.

## 2. DISCUSSIONS

- 2.1 The Twenty-fifth Meeting of the AFI Planning and Implementation Regional Group (APIRG/25), held in Kigali, Rwanda from 7 to 11 November 2022, reviewed and approved through the Decision 25/13, the reframed IIM projects to align the references of these projects with the provisions of the Global Air Navigation Plan (GANP).
- 2.2 To improve the effectiveness of the APIRG Projects, the APIRG/25 Conclusion 25/12 called for the Secretariat to coordinate with States and Organizations to review and update the list of Project Teams members. Updated Project Teams Members, including the Team Members of the new Projects are provided in **Appendix A** to this working paper.
- 2.3 Recurrent concerns were raised by Project Team Coordinators on the low level of participation of the nominated experts to the projects. The number of experts in each project team is high, but effective participation is low. The meeting may need to review the list of experts in each project team to maintain a minimum of active experts as much as possible. The optimized lists of project teams will be submitted to APIRG through the APCC.
- 2.4 The Meeting will recall that the APIRG/26 Meeting reviewed and updated its work programme. In accordance with normal practice within APIRG subsidiary bodies, the meeting may wish to review and update the terms of reference (TOR) of the IIM Sub-Group provided in **Appendix B** to this working paper. The updated terms of reference currently describe the objectives, key functions, tasks, working methods, membership and reporting of the Sub-group.
- 2.5 The meeting is also called upon to review and update the work programme of the IIM Sub-Group at **Appendix C**.

## 3. ACTIONS BY THE MEETING

- 3.1 The meeting is invited to:
- a) Note the information provided in this working paper;
  - b) Review and if necessary, update the terms of reference of the IIM Subgroup at **Appendix B** to this working paper; and;
  - c) Review and update the work programme of the IIM Sub-Group, taking into consideration IIM SG activities endorsed by APIRG/26 in **Appendix C**.
  - d) Task the Secretariat to coordinate with the Project Team Coordinators to review the composition of project teams in order to maintain as much as possible a minimum of active experts for each project.

----- END -----