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Bureau Afrique occidentale et centrale / Western and Central African Office

T 11/19 - 0835

25 November 2024

**Subject:** Invitation to the SSP virtual Workshop to be held from 16 to 20 December 2024

*Action requested: Register online by 2 December 2024.*

Sir/Madam,

I have the honour to inform you that the ICAO ESAF and WACAF Regional Offices, EASA and BAGASOO, in the framework of EU-ASA project, are organizing a virtual workshop on the State Safety Programme (SSP), to be held from 16 to 20 December 2024.

The workshop will be held in the English language and will address the following subjects:

- a) Main concepts underlying SSP and SMS;
- b) Overview of changes proposed to ICAO Annex 19
- c) Collection and analysis of safety data and information;
- d) How to create a 'State Risk Picture'; and
- e) Oversight and Safety Promotion in a Safety Management environment.

The workshop is intended for the SSP Coordinators and experts involved in the SSP implementation from Civil aviation authorities and other concerned aviation stakeholders.

Participants are kindly invited to register online, preferably not later than 2 December 2024 at [https://icao.zoom.us/meeting/register/tJMpdeyhrTwuGNaxDAj088Xbx5\\_igbaSZv1O](https://icao.zoom.us/meeting/register/tJMpdeyhrTwuGNaxDAj088Xbx5_igbaSZv1O). The draft work programme is provided as an attachment to this letter.

Please accept, Sir/Madam, the assurances of my highest consideration.

For Prosper Zo'o Minto'o  
Regional Director

**Attachment:** Draft work programme