



ICAO

Second Meeting of the Steering Group of the Improvement of Air traffic Services over the South Atlantic

(SAT/SG2)

Dakar, Senegal 9-12 December 2024

Agenda Item 2: Status of Conclusions/Decisions/Actions of SAT SG 01

(Presented by the Secretariat)

SUMMARY	
This working paper presents the status of implementation of conclusions, Decisions and Actions taken by the first meeting of the SAT Steering Group.	
Action by the Meeting at paragraph 3.	
<i>Strategic Objectives</i>	A-Safety B-Capacity and Efficiency

1 INTRODUCTION

- 1.1 The SAT procedural handbook Part III Section 8 specifies that action taken by the SAT-Steering Group shall be recorded in the form of conclusions and decisions. Some tasks specific to the Secretariat are classified as actions when no Decision nor conclusion is needed.
- 1.2 **Conclusions** deal with matters which, in accordance with the SAT-SG terms of reference, require directly the attention of States, or on which further action is to be initiated by the Secretary in accordance with established procedures.
- 1.3 **Decisions** relate to the internal working arrangements of the SAT-SG and its contributory bodies.
- 1.4 **Actions** relate to tasks to be conducted by the Secretariat to complete planned activities.

2 DISCUSSION

- 2.1 The first meeting of the South Atlantic Steering Group (SAT SG/1) was held virtually on 4 December 2024. The meeting discussed activities of its subsidiary bodies, issues related to implementation as well as future activities which led to several recommendations in terms of conclusions, decisions and actions.
- 2.2 The meeting adopted seven (07) actions, two (02) Conclusions and nine (09) Decisions.
- 2.3 The status of the implementation of actions, conclusions and decisions of SAT SG/1 is at Appendix 1 to the paper.

3 ACTION BY THE MEETING

3.1 The meeting is invited to

- a) Take note of the information provided
- b) Provide guidance for outstanding conclusions, decisions and actions as appropriate.

APPENDIX 1

Status of implementation of Conclusions, Decisions and actions of SAT SG 01

TABLE 1-Status of conclusions and decisions of SAT SG 01

ID#	DECISION/CONCLUSION	REFERENCE	WHO	WHEN	STATUS
SAT-SG/01 DEC01	Outcomes of SAT IMG 01 & 02 <i>That, the SAT IMG 01 and 02 summary of discussions together with the actions to be taken by the group are endorsed.</i>	SAT-SG/01 WP02.1	By SAT-SG/01	At SAT-SG/01	Completed (No follow up required)
SAT-SG/01 DEC02	Adoption of SAT documentation <i>In order to fast track implementation activities in the SAT area That, guidance documents related to SAT activities can be adopted by means of correspondence.</i>	SAT-SG/01 WP02.1	SAT SG	As from SAT-SG/01	Completed (No follow up required)
SAT-SG/01 DEC03	Outcomes of SAT SOG 01 & 02 <i>That, the SAT SOG 01 summary of discussions, the briefs from SAT SOG 02, together with the action items and decisions are endorsed.</i>	SAT-SG/01 WP02.2	By SAT-SG/01	At SAT-SG/01	Completed (No follow up required)
SAT-SG/01 DEC04	SAT Safety policy <i>That,</i> a) <i>The SAT safety policy in Appendix 5 is endorsed.</i>	SAT-SG/01 WP02.2	Secretariat SAT-SOG	SAT-SG/02	Completed (-SAT Handbook updated to incorporate SAT safety policy)

	<p>b) <i>The SAT safety policy be included in the SAT handbook Doc 001</i></p> <p>c) <i>The SAT-SOG secretariat coordinates the promotion of the effective implementation of the SAT safety policy in the SAT area and provides feedback at the next SAT-SG meeting.</i></p>				-Safety policy promoted through meetings and State letter)
SAT-SG/01 DEC05	<p><i>Delineation of the SAT area</i></p> <p><i>That,</i></p> <p>a) <i>The delineation of the SAT area be coordinated between SAT IMG and SAT SOG relevant project teams.</i></p> <p>b) <i>The final version of the delineation of the SAT area be submitted to States for endorsement by means of correspondence by 31 October 2024.</i></p>	SAT-SG/01 WP02.2	Secretariat SAT-SOG	SAT-SG/02	<p>Ongoing</p> <p>(</p> <p>-Project team delivered the proposed delineation framework and phases</p> <p>-State letters were circulated to request States’ inputs on delineation limits, airspace classification and verification of coordinates. States responses still expected at Secretariat level)</p>
SAT-SG/01 DEC06	<p><i>Traffic forecast in the SAT area</i></p> <p><i>That,</i></p> <p><i>The SAT SG chairteam coordinates with relevant PIRGs to agree on the suitable options to receive</i></p>	SAT-SG/01 WP02.2	Secretariat SAT-SG	SAT-SG/02	<p>Completed</p> <p>(-APIRG proposed a conclusion on the subject matter</p> <p>-Traffic prediction for EUR/SAM corridor regularly from SATMA at SAT IMG</p>

	<i>adequate traffic forecast in the SAT area.</i>				-GREPECAS has deactivated the Data Analysis working group, due lack of resources)
SAT-SG/01 DEC07	<i>Participation of RSOOs in SAT activities</i> <i>That,</i> <i>a) Regional Safety Oversight Organizations (RSOO) supporting SAT States are identified as SAT observers and</i> <i>b) the SAT Handbook be amended accordingly.</i>	SAT-SG/01 WP02.2	Secretariat SAT-SG	SAT-SG/02	Completed (-APIRG proposed a conclusion on the subject matter -GREPECAS/22 approved a new Project for Improvement of airspace and ATS services safety (contributions from the GTE, LHD reduction, monitoring, PBCS with emphasis on oceanic areas, etc.)
SAT-SG/01 DEC08	<i>Establishment of the SAT DMO</i> <i>That,</i> <i>a) The proposed creation of a SAT DMO is endorsed, including the publication of regular SAT Operations bulletin;</i> <i>b) The Secretary of SAT-SG amends the SAT handbook to incorporate the DMO;</i>	SAT-SG/01 WP04.1	Secretariat SAT-SG SAT-IMG	SAT-SG/02	Completed (-SAT DMO established on 1 March 2024 and nomination of DM Officer -Brazilian administration – DECEA ratified the appointment of Mrs.Virginia Thais

	c) <i>The proposal by Brazil to host and resource the DMO is endorsed.</i>				Guedes Mignoni Evaristo on 3 September 2024)
SAT-SG/01 CON09	<p>SAT contact lists That,</p> <p>a) <i>The SAT contact lists templates in Appendix 7 are endorsed.</i></p> <p>b) <i>To facilitate communication, SAT members and observers are urged to provide their official contact details as well as the details of their focal points for each SAT group to the SAT SG secretariat through the completion of endorsed contact lists;</i></p> <p>c) <i>The completed contact lists be appended to the SAT handbook and published on ICAO secure portal by 31 October 2024.</i></p>	SAT-SG/01 WP04.2	SAT Stakeholders & Secretariat SAT-SG	31 October 2024	Ongoing (Some States and ANSPs are yet to provide the list of designated focal points, see Appendix 01)
SAT-SG/01 CON10	<p>SAT Steering Group Terms of reference and work arrangements That,</p> <p>a) <i>The proposed amendments to the SAT Steering Group Terms of reference and work arrangements be reviewed by SAT members before 31</i></p>	SAT-SG/01 WP04.3	SAT-SG Secretariat	Before SAT- SG/02	Ongoing (SAT Handbook review still in progress by the secretariat and the SAT DMO)

	<p><i>December 2023.</i></p> <p><i>b) Based on the results of the review by SAT members, the secretariat updates the SAT handbook accordingly and publishes the new version before the next SAT Steering Group meeting.</i></p>				
SAT-SG/01 DEC11	<p><i>SAT future work programme</i> <i>That,</i></p> <p><i>a) The SAT secretariats coordinate for a more comprehensive and deconflicted work programme for the year 2024.</i></p> <p><i>b) The SAT work programme for 2024 be published by 31 December 2023.</i></p>	SAT-SG/01 WP04.4	SAT SG/IMG/SOG Secretariats	31 December 2023	Completed (Work programme was coordinated and published together with the SAT SG 01 report)

TABLE 2- Status of Actions from SAT SG 01

Action ID#	ACTION	REFERENCE	WHO	WHEN	STATUS
SAT-SG/01 ACT01	Conduct coordination activities with other regions before the implementation of the final version of the SAT contingency plan Doc002.	WP02.1	SAT IMG/ SAT CPR PT	Before SAT IMG/3	Completed (Coordination effected through secretariat and regional project teams in January 2024)

SAT-SG/01 ACT02	Establish a teamwork approach to address issues of ATM interoperability in the SAT area.	WP02.1	SAT IMG	By SAT SG/2	Completed Integrated into the State Reports at SAT IMG, completed
SAT-SG/01 ACT03-R	Collect data on aeronautical mobile services frequency allocation and report to the SAT IMG at each of its sessions.	WP02.1	SAT IMG	Recurrent at each SAT IMG meeting	Ongoing
SAT-SG/01 ACT04	Secretariat to coordinate the feasibility study for the establishment of a SAT scrutiny group to analyze ATS incidents in the SAT area and formulate recommendations.	WP02.2	SAT SG/IMG/SOG secretariat	Before SAT SG/2	Ongoing (Study conducted and submitted at SAT SOG 3, further guidance were provided to the project team)
SAT-SG/01 ACT05	Liaise with Regional Safety Oversight Organizations (RSOO) in the AFI and SAM to ensure their timely participation in the future scrutiny activities in the SAT area.	WP02.2	SAT SG/SOG secretariat	Before SAT SG/2	Completed (AFI RSOOs were endorsed as SAT members by APIRG 27)
SAT-SG/01 ACT06	Develop and implement an action plan to address the lack of or incomplete reporting by the States of RVSM, PBCS and LHD data in the SAT area.	WP02.2	SAT SOG	Before SAT SG/2	Ongoing (Series of webinars are being conducted by ARMA for AFI States)
SAT-SG/01 ACT07	Liaise with Brazil for the launching of the DMO service.	WP02.1	SAT SG	Before SAT SG/2	Completed (-SAT DMO established on 1 March 2024 and nomination of DM Officer

					-Brazilian administration – DECEA ratified the appointment of Mrs. Virginia Thais Guedes Mignoni Evaristo on 3 September 2024)
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