Second Meeting of the Steering Group of the Improvement of Air Traffic Services over the South Atlantic

(SAT/SG2)

Dakar, Senegal 9-12 December 2024

Agenda Item: Agenda Item 3: Review of the subsidiary bodies' activities

3.3 SAT Documentation Management Office (DMO)

Development of a SAT Documentation Webpage

(Presented by SAT DMO)

SUMMARY
This paper proposes establishing an SAT documentation webpage to enhance the management, accessibility, and preservation of SAT documentation.

Strategic Objectives	• *Safety* • *Capacity and Efficiency*

1   INTRODUCTION

1.1   The SAT SG/02 should consider the merits of developing an SAT Documentation Webpage to manage and preserve SAT documentation effectively. This solution is essential to address the growing complexity of SAT operations and ensure accessibility, standardisation, and harmonisation of regional materials in alignment with ICAO standards.

1.2   This paper outlines the suggested measures to identify required resources and establish processes for implementing this solution, leveraging digital tools to foster collaboration among SAT stakeholders.

2.   DISCUSSION

2.1   As the model provided by ICAO groups, such as GREPECAS and NAT, a dedicated SAT Documentation Webpage is proposed as a centralised digital platform to host publications that should be publicised to airspace users, such as SAT documents, operational bulletins and guidelines, and regulatory updates. The webpage would align with ICAO's frameworks for other groups, ensuring accessibility and consistency across stakeholders.

2.2   To support this initiative, it is vital to identify a sponsor who will provide financial and technical resources to establish and maintain the SAT documentation page, ensuring sustainability and long-term support. Based on the experience of other

groups, it is suggested that one of the SAT ICAO Regional Offices create and host the SAT Documentation page.

2.3   Based on the foregoing, the following is proposed:

Why	To centralise SAT documentation, enhance accessibility, and ensure compliance with ICAO standards.
What	Create an accessible and centralised digital platform to host SAT-related materials.
Who	ICAO Regional Office, SAT DMO and stakeholders.
When	SAT SG/03

Draft SAT SG Decision 02/xx – Development of an SAT Documentation Webpage:
       That the SAT SG/02,
a) supports the establishment of an SAT Documentation Webpage;
b) tasks an ICAO Regional Office with hosting the SAT Documentation Webpage; and
c) recommends engaging SAT stakeholders to contribute to the development of the webpage.

3   Action by the Meeting
3.1   The meeting is invited to:
   a)   note the information provided;
   b)   endorse the development of a SAT Documentation Webpage; and
   c)   provide guidance and direction as deemed necessary.